



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 • Houston, Texas 77002-1817 • (713) 755-5113

Ed Emmett
County Judge

El Franco Lee
Commissioner, Precinct 1

Jack Morman
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

R. Jack Cagle
Commissioner, Precinct 4

January 23, 2015

To: County Judge Emmett and
Commissioners Lee, Morman,
Radack and Cagle

Re. **FY 2015-16 Budget Presentation**

The proposed policy issues and budgets for FY 2015-16 are attached. The court is scheduled to consider this information on January 27 and adopt the budgets and any new policies after public hearing on February 10. The new budgets will be effective for the period of March 1, 2015 through February 29, 2016.

Policy Issues and Proposed County Budgets

A discussion of the County's finances and policy issues is attached along with a summary of the Auditor's preliminary estimate of available resources and the proposed budget allocations for the General and Mobility funds. Budgets for debt service, grant, special revenue and other funds will be presented for court approval along with the Auditor's final estimate of available resources on February 10.

Debt Service Funds

Resources will be allocated to the appropriate debt service funds to meet the debt service requirements for the county, Flood Control District, Toll Road Authority and Port of Houston Authority.

Flood Control District

The Flood Control District will continue the plan to allocate \$60 million for operations and \$60 million for capital projects for FY 2015-16. The revenue estimate for the Flood Control District will be included with the Auditor's final estimate of available resources in February.

Harris County Hospital District

The budget for the Hospital District (dba Harris Health System) will be presented for court approval in February.

Port of Houston

A report from the Port of Houston Authority is included. The Port's plan for capital programs will be reviewed as part of the county's Capital Improvement Plan (CIP) in June.

Policy Issues

The following is presented for consideration as part of the proposed FY 2015-16 budget. A list of policy issues and final budgets will be presented for approval and adoption on February 10, 2015.

Financial Policies and Condition

Harris County government is financed with funding from property taxes, charges for services, state and federal grants and proceeds from issuing debt along with other revenue sources. Financial policies are in place to maintain financial stability and the current high bond ratings. Meeting the challenges of providing services to an expanding population, building and maintaining infrastructure and facilities to help fuel the growth, while keeping short and long term debt under control are key to maintaining the current stability.

The General Fund cash balance was negatively impacted by the economic downturn of 2008 and 2009. Sound financial policies including limiting spending growth and allowing departments to roll over unspent budgets have provided for significant growth in the General Fund cash balance. The ending cash balance is projected to be \$515 million by the end of the current fiscal year which is up from \$149 million at the end of FY 2011- 12, \$252 million at the end of FY 2012-13 and \$377 million at the end of FY 2013-14.

The County's reliance on short term borrowing during the fiscal year has been reduced from \$450 million borrowed in FY 2011-12 to \$225 million borrowed in the current year. Plans are in place to continue to reduce the amount to \$150 million in FY 2015-16, and to eventually outgrow the need for any short term borrowing, which is an essential part of the County's financial strategy.

Harris County currently has the highest rating from each of the major rating agencies. Continuing to control spending combined with managing debt obligations are key to maintaining these high ratings. Financing new roads and infrastructure through a combination of operating funds and long term debt, when necessary, are essential to keeping up with an expanding population.

Financial Outlook

Harris County continues to experience significant growth in population and a strong local and regional economy. The nation's third largest county has grown from 3.4 million residents in 2000 to over 4.4 million in 2014. Most of the increase in population (75%) has occurred in the unincorporated areas in the County. The unincorporated area would be the second largest city in Texas (behind Houston) and the fifth largest city in the U.S. if it were incorporated.

County government has primary responsibility for this large, unique unincorporated area, and population is likely to continue growing over the next several years. Continued development of the toll road system will likely cause expansion of neighborhoods and businesses in the outlying areas.

The local economy has thrived over the last five years due primarily to expansion in all phases of the energy business with oil prices remaining above \$60 per barrel. The recent decline in oil prices to under \$50 per barrel and the expectation that prices may stay at this level for an extended period of time could negatively impact the local economy. The county is well positioned financially to deal with the situation should resource limitations impact the growth in staff and services.

The latest population and economic reports are included.

Property Taxes and Revenue

Property taxes provide nearly 78% of general fund revenues, all of the general debt service obligations, most of the Flood Control District's budget, over \$50 million for Port of Houston debt service and over \$560 million for the Hospital District. The total taxable value of all Harris County property has grown from \$316 billion as of January 1, 2013 to estimates that exceed \$350 billion for the upcoming budget year.

The Auditor's preliminary revenue estimate includes 5% expected growth in property tax revenue while other general fund revenues are flat resulting in a 3.9% estimated increase in general fund revenues for the upcoming budget year.

Expenditure Budgets

The preliminary general fund budget allocations are included and are balanced, as required, to the preliminary revenue estimate. These budgets will be finalized and balanced to the Auditor's final revenue estimate and presented for court approval on February 10.

General Fund expenditure budgets for county departments are 6.3% higher than last year's adopted budgets. The budget includes \$594 million for law enforcement, \$403 million for the administration of justice, \$145 million for infrastructure and systems administration and \$171 million for county, fiscal and purchasing services. A majority of the growth in spending over the last few years has been for law enforcement and the administration of justice.

The budgets provide funding for the increases in cost of employee health benefits and a restoration of the 7% annual required employee contribution to the retirement plan. The budgets do not provide funding for department expansion, although departments can add new positions if they can afford them within their budget allocation.

More information on positions and benefits is included in a letter from the Director of Human Resources & Risk Management.

Priorities for the FY 2015-16 Budget Year

The budget recommendations are based on the three priorities identified last year along with a fourth priority.

Priority 1. Managing the County's short and long term debt

Priority 2. Managing jail population and the cost of indigent defense

Priority 3. Investment in human capital

Priority 4. Investment in infrastructure and information systems

Priority 1. Managing the County's short and long term debt

Short term debt

Harris County annually issues tax anticipation notes (TANs) to provide interim funding during the fiscal year which is necessary due to the timing of property tax collections, which primarily are collected in the last 3 months of the fiscal year. Significant progress has been made to reduce the amount of TANs borrowing from a peak in FY 2012 of \$450 million. The County borrowed \$225 million in the current fiscal year and expects to borrow no more than \$150 million during FY 2015-16.

Court has continued to support the spending controls and allocation of resources to the General Administration budget which are necessary to continue the trend of reducing the amount borrowed.

Long term debt

The County's long term debt includes bonds issued to build roads, buildings, parks, libraries, flood control and other infrastructure projects which are repaid directly with property tax revenues. Property taxes also support repayment of bonds issued by the Flood Control District and the Port of Houston. Other long term debt issued by the Harris County Toll Road Authority and the Hotel Occupancy Tax are repaid by revenues or fees and do not involve property tax revenue.

Voter authorized bonds for the new Joint Processing Center and Forensic Science Center will likely need to be issued in FY 2015-16 as these new assets are under construction.

Budget Management is working on a project to develop a comprehensive debt strategy using the concepts of paying for assets over their useful lives and identifying the total cost of ownership. Identifying the timing and extent of new debt authorization and issuance will be part of the strategy so that roads, infrastructure and systems can be developed to meet the needs and demand related to the expanding population of the County.

Budget Management will continue to work with the County's financial advisors on this strategy and to monitor financial markets and identify opportunities to manage existing debt obligations.

Priority 2. Managing jail population and the cost of indigent defense

Significant improvements have been made over the last few years to reduce county jail population. The Criminal Justice Coordinating Council continues to work on ideas and solutions to improve the efficiency and effectiveness of systems in place.

The cost of the county providing indigent defense through court appointed attorneys and the Public Defender's Office has grown to over \$50 million and continues to grow faster than the county's revenue. Budget Management proposes to work with the Criminal Justice Coordinating Council and key department officials to determine if there are any alternatives that would help control expenses while maintaining quality defense for the indigent. A committee which includes representatives from the Auditor's Office, Budget Management, Court Administration and the judiciary will also be formed to monitor indigent defense expenditures on an ongoing basis.

Priority 3. Investing in human capital

Last year this priority was focused on improving salaries that had fallen behind during the economic downturn. This year the focus is on restoring retirement benefits by increasing the mandatory employee contribution to the plan from 6% to 7%. The rate dropped from 7% to 6% during the downturn. A 1% salary increase for most full-time employees was also implemented for the first January 2015 pay period to offset the increased payroll deduction.

In addition, the cost charged to departments for health benefits is increasing from \$11,116 to \$11,800 per year per employee to account for steady increases in health claims expenses, particularly for prescription drugs. The rate has not increased since it was established for FY 2011-12. Rates charged to employees are not increasing at this time due to some cost saving measures that are being implemented March 1. Both of these rates will continue to be reviewed on an annual basis.

Funding Positions for FY 2015-16

A key element in the budget approval process is making sure that positions approved by court as part of the budget are adequately funded by the department's allocation to labor and benefits. New positions and position changes proposed by departments that exceed their budget allocation and available resources for labor and benefits will not be included in the position lists provided to Court as part of the budget approval process. Existing vacant positions that lack funding will also be excluded from the approved budget list.

Departments that receive additional budget in May related to the roll over process will be able to re-establish unfunded vacant positions and create new positions to the extent that rollover funds are available. More information will also be available in May regarding oil prices that could impact the decisions on adding new positions if future budgets may be lower than expected.

Budget Management will continue to work with the Sheriff and Constables offices on a plan to provide additional step increases to longer term law enforcement officers. The plan and related funding for the additional compensation will be brought to court early in the upcoming fiscal year.

Contract Patrol Services

Court adopted a policy in February 2014 that increased the rates charged for contract patrol services by 5% starting on March 1, 2015. This increase was related to increases in law enforcement salaries. A schedule of contract patrol services including any changes to the program will be included with the final budget along with adjustments to the law enforcement budgets, if necessary, to account for added or reduced contract revenues.

Budget Management will recommend no increase in the rates for March 1, 2016 based on estimates that fuel costs will be reduced to offset labor increases during the next 12 months.

Security

Providing a secure environment and safe facilities are important for courthouse operations, employees and customers served by the county. The budget includes funding for Constable Rosen to enhance security in the downtown complex, an initiative approved by court in 2014. The focus this year will be on improving security in county owned facilities outside the downtown area. Plans and proposed funding will be brought back to court as needed to complete this set of projects during the budget year.

Priority 4. Investment in infrastructure & information systems

Three cost centers were established in 2013 to provide funding for repair and replacement expenses for PID (Dept. 035), FPM (Dept. 297) and ITC (Dept. 293). These departments will continue to receive funding for new projects that are approved by Court during the fiscal year, as funds are available. Budget transfers will be made to cover any outstanding prior year approved projects with the final budget and any new projects approved at CIP and on regular court agendas.

Organizational Changes

The organization of the Public Infrastructure Department (PID) will be going through some changes following the retirement of Art Storey. Budget Management recommends, as an interim solution, the PID Executive Division (030) be renamed "Office of PID" with the three remaining employees reporting to the Budget Officer and the County Engineer. Other recommended changes include consolidating the Architecture & Engineering (A&E) and Construction Programs departments into a single department named "Office of the County Engineer", reporting to the County Engineer, and renaming the PID R&R cost center to "County Engineering R&R". The Right of Way department would remain separate, also reporting to the County Engineer.

The organization of the Information Technology Center (ITC) has been undergoing an expansion with the addition of Fleet Services and proposed enhancement of the Radio division discussed below, as well as future development of technology solutions related to security monitoring and computer connectivity. Budget Management recommends the Court consider a name change to "Central Technology Services" to better describe the expanding role of this department.

The Radio shop budget has been subsidized by transfers from the ITC budget to cover the shortfall from not charging internal customers and for charging outside customers rates that do not cover the cost of providing radios and related air time. ITC and Budget Management will recommend a plan to charge internal county departments a fee of \$39 per month for airtime starting April 1, 2015. During the current fiscal year, transfers will be made from ITC to the affected departments to cover this internal charge. Starting March 1, 2016, departments will be expected to budget for these expenses directly.

ITC and Budget Management will also recommend charging \$39 per month, starting January 1, 2016, to all non-county customers of the radio services, with the goal of making the radio shop self-sufficient by the end of FY 2015-16. The City of Houston is expected to raise their rate to the same amount or higher. Any new customers added during the year will be charged the new rate, which is up from \$12.75 per month.

Finally, ITC and Budget Management believe that ITC should be involved to a greater extent in the major acquisitions of technology equipment for related organizations such as the Hospital District and the Toll Road Authority to help gain efficiencies and potentially reduce costs. A policy covering this will also be included for Court approval with the final budget.

Conclusion

Harris County government is well positioned to provide infrastructure and services to an expanding population base and to adjust spending plans accordingly for potential new challenges related to prolonged lower energy prices, legislative actions or weather events.

NOTICE OF A PUBLIC MEETING

January 23, 2015

Notice is hereby given that a special meeting of the Commissioners Court of Harris County, Texas will be held on **Tuesday, January 27, 2015 at 10:00 a.m., prior to the regular meeting** of the Commissioners Court, in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston, Houston, Texas, for the purpose of discussing the **FY 2015-2016 budgets and policy issues** for Harris County, Flood Control District, Port of Houston, and the Hospital District.

Notice is also given that a regular meeting of the Commissioners Court of Harris County, Texas will be held on **Tuesday, January 27, 2015 following the conclusion of the special meeting** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court.

Agendas may be obtained in advance of the court meeting in the Office of Coordination & Budget Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at www.harriscountytexas.gov/agenda.

Stan Stanart, County Clerk
and Ex-Officio Clerk of Commissioners Court
of Harris County, Texas



Olga Z. Mauzy, Director
Commissioners Court Records





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Commissioner, Precinct 4

No. 15.02

AGENDA

January 27, 2015

10:00 a.m.

Consideration of preliminary budget and policy issues for FY 2015-16 for Harris County, Harris County Flood Control District, Harris County Hospital District, and Port of Houston Authority of Harris County.

The regular meeting of the Commissioners Court will begin following the conclusion of the preliminary budget and policy issues meeting.

Opening prayer by Pastor Eric Bolenbaucher of The Pentecostals of Baytown.

I. Departments

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Construction Programs
 - d. Toll Road Authority
 - e. Flood Control District
 - f. Architecture & Engineering
2. Budget Management
3. Legislative Relations
4. Information Technology
5. Facilities & Property Management
6. Public Health Services
7. Community Services
8. County Library
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire Marshal
13. Institute of Forensic Sciences
14. County Clerk
15. District Clerk
16. County Attorney

17. District Attorney
18. District Courts
19. Travel & Training
 - a. Out of Texas
 - b. In Texas
20. Grants
21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
23. Miscellaneous

II. Emergency/supplemental items

III. Public Hearings

IV. Executive Session

V. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.harriscountytexas.gov/agenda.



I. Departments

1. Public Infrastructure Department

a. Public Infrastructure

1. Recommendation that the court appoint John R. Blount as County Engineer, Michael D. Talbott as Executive Director of the Harris County Flood Control District, and Gary K. Trietsch as Executive Director of the Harris County Toll Road Authority to ensure continuity of leadership in Public Infrastructure.
2. Recommendation that the court authorize the Architecture & Engineering Division, Flood Control District, and Toll Road Authority to coordinate and develop comments for the City of Houston's major thoroughfare plan; transmittal of a thoroughfare amendment study that includes certain areas in Precinct 2; and for authorization to hold a public hearing on the plan if necessary.

b. Right of Way

1. Recommendation that the County Judge execute donation forms and that the court authorize the county to accept real estate donations from:
 - a. Harris County Municipal Utility District No. 304 of Tracts 1 and 1A for the T.C. Jester Boulevard-1 project in Precinct 1 (UPIN 14101MF07801).
 - b. Reserve at Cypress Creek Community Association, Inc., of Tract 2 for the Louetta Road-10 project in Precinct 4 (UPIN 14104MF08W01).
 - c. R. Creek, LP, of Tract 8 for the Louetta Road-10 project in Precinct 4 (UPIN 14104MF08W01).
 - d. Sultanali R. Maknojia of Tract 15 for the Riley Fuzzel Road project in Precinct 4 (UPIN 14104MF08U01).
 - e. Howard Holsenbeck, Trustee, of Tract 5 for the Fagan Lane project in Precinct 4 (UPIN 15035MF0ZR02).
2. Recommendation that the County Judge execute donation forms and that the court authorize the Flood Control District to accept real estate donations from:
 - a. The Houston Parks Board, Inc., of Tracts 05-067.0 and 05-070.0 for the Discrete Segment 103 Wheeler to Calhoun project in Precinct 2 (UPIN 030900D1E004).
 - b. Houston Parks Board of Tracts 05-071.0 DE and 05-071.0 DE-2 for the Discrete Segment 103 Wheeler to Calhoun project in Precinct 2 (UPIN 030900D1E004).
 - c. Houston Parks Board LGC, Inc., of Tract 05-072.0 DE for the Discrete Segment 103 Wheeler to Calhoun project in Precinct 2 (UPIN 030900D1E004).
 - d. Houston Parks Board LGC, Inc., of Tract 06-042.0 for the Discrete Segment 103 Wheeler to Calhoun project in Precinct 2 (UPIN 030900D1E004).

3. Recommendation that the court approve an order for the county to declare as surplus property and sell by sealed bids, for a minimum bid of \$104,900, an improved tract of land at 101 Main Street in Pasadena in Precinct 2, and that the County Judge, executive director, or their designated representatives be authorized to execute any agreements associated with the closing.
4. Recommendation that the court authorize the Flood Control District to acquire Tract 01-030.0 for the countywide general acquisition project in Precinct 2, provide landowner compensation and relocation assistance, and that appropriate officials take necessary actions to complete the transactions (UPIN 080900Z1H042).
5. Recommendation that the court authorize the county to accept from Living Water Church of Spring, Inc., the donation of a roadway easement across Tract 30 for the Aldine Westfield Road project in Precinct 4, and that the County Judge execute the donation form (UPIN 14104MF08S01).
6. Recommendation that the court authorize clarification of the January 29, 2013 findings and declarations to acquire three tracts, Parcels 78, 79, and 110 for the Hardy Toll Road extension project in Precinct 1, and that appropriate officials take necessary actions to complete the transactions.

c. **Construction Programs**

1. Recommendation for approval of changes in contracts with:
 - a. Reliance Construction Services, LP, for a sanitary sewer system on Dunstan Road in Precinct 1, resulting in an addition of \$32,283 to the contract amount (13/0283-2, UPIN 14035MF09901).
 - b. Structural Concrete Systems, LLC, for façade repairs of the county administration building in Precinct 1, resulting in an addition of \$1,670,643 to the contract amount (14/0153-1, UPIN 11035M00CL02).
 - c. Division 16 Construction Corporation for an emergency generator for the Tejano Center for Community Concerns in Precinct 2, adding 90 calendar days and resulting in no change to the contract amount (13/0344-2, UPIN 11289M23K208).
 - d. Hassell Construction Co., Inc., to establish a revised contractual completion date for the TranStar emergency building expansion project in Precinct 4, resulting in no change to the contract amount (12/0046-7, UPIN 09208M23B900).
 - e. Hassell Construction Co., Inc., to establish a revised contractual completion date for construction of a TranStar parking lot and generator building in Precinct 4, resulting in no change to the contract amount (12/0171-4, UPINs 11208M23JN01 & 08208M000BQ01).
 - f. Housing & Land Development Corp., dba IKLO Construction, for construction and renovation of the Veterinary Public Health building in Precinct 4, adding 85 calendar days and resulting in an addition of \$55,933 to the contract amount (13/0213-1, UPIN 12045M23MW01).

- g. Cutler Repaving, Inc., to refurbish various roads in the Harvey Camp area in Precinct 4, resulting in a reduction of \$51,759 from the contract amount (14/0169-1, UPIN 14104M23F506).
- 2. Recommendation for approval of substantial completion certificates with:
 - a. ISI Contracting, Inc., for guardrail/bridge railing repairs and related items for various locations in Precinct 2 (UPIN 13102MF04701).
 - b. Mar-Con Services, LLC, for reconstruction of West Forest Avenue from Centre Avenue to West Country Club Drive in Shoreacres in Precinct 2 (UPIN 14102MF09K01).
 - c. Stripes & Stops Company for pavement markings and related items for various roads in Precinct 2 (UPIN 14102MF09401).
 - d. Angel Brothers Enterprises, Inc., for repairing various roads in the Crosby area for the BetterStreets2Neighborhoods Community Program in Precinct 2 (UPIN 14102MF0BS01).
 - e. CRX, Inc., for Mason Road bridge repairs over HCFC Unit T101-07-00 in Precinct 3 (UPIN 141033010210).
 - f. J.T. Vaughn Construction for build-out of the Long Branch Health Center in Precinct 4 (UPIN 14035MF08F01).
 - g. Allgood Construction Co., Inc., for road construction on Holzwarth Road from north of Emerson Ridge Drive to Spring Stuebner Road in Precinct 4 (UPIN 12104M23NR01).
 - h. Cutler Repaving, Inc., for refurbishing various roads in the Harvey Camp area in Precinct 4 (UPIN 14104M23F506).
- 3. Recommendation for authorization to negotiate for material testing services with:
 - a. Tolunay-Wong for HCTRA Hardy widening from Hardy North to the Grand Parkway in Precinct 4.
 - b. HTS, Inc., for HCTRA Hardy widening from FM-1960 to Hardy North in Precinct 4.
- 4. Recommendation for authorization to negotiate with:
 - a. CDM Smith, Inc., for on-call construction management oversight services for the HCTRA toll road maintenance project in Precinct 1.
 - b. R.G. Miller Engineers, Inc., for construction management oversight services for the HCTRA Hardy toll road conversion to electronic tolling, fiber installation, and maintenance project in Precinct 1.
- 5. Recommendation for authorization to add \$15,000 to a purchase order issued to Geotest Engineering, Inc., for testing and inspection services in connection with reconstruction of various roads in the Fairway Crossing area for the BetterStreets2Neighborhoods Community Program in Precinct 2.

6. Recommendation for authorization to release \$98,812 in retainage on a purchase order for J.T. Vaughn Construction, LLC, in connection with selective demolition, modification, and construction of various floors in the Civil Courthouse in Precinct 1.

d. **Toll Road Authority**

1. Recommendation for authorization to negotiate an engineering services agreement with Cobb Fendley & Associates, Inc., for utility, fiber duct bank, and Intelligent Transportation System utilization design services for the Hardy Toll Road project from IH-610 to IH-45 including the Hardy Airport Connector in Precincts 1, 2, and 4.
2. Recommendation for authorization to seek bids for a four-week period for heavy highway, drainage, and bridge maintenance services for the Hardy Toll Road project in Precincts 1, 2, and 4 (UPIN 140505R140).
3. Recommendation that the award be made to Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$3,950,657 for construction of permeable friction course overlay on the Tomball Tollway from Spring-Cypress Road to Holderrieth Road in Precinct 4, and that the County Judge and appropriate officials execute contracts and bonds when they are fully executed by the contractor (UPIN 150505R124).
4. Recommendation for authorization to correct the payroll records of certain employees.

e. **Flood Control District**

1. Recommendation that the County Judge execute agreements with:
 - a. The Woodlands Joint Powers Agency for maintenance of field equipment and provision of services in connection with gathering, dissemination, and storage of flood elevation and rainfall data through the district's flood warning system, at no cost to the district.
 - b. S&V Surveying, Inc., in an amount not to exceed \$80,000 with a \$100 retainer fee for surveying services, including subsurface utility investigations, in support of the district's county-wide engineering and maintenance programs.
 - c. Kevin Schroder and Dorene Delaloye-Schroder for landscaping maintenance services for the west half of property at 3106 Glen Haven Boulevard in the Southern Oaks Subdivision in the Brays Bayou watershed, Unit D100-00-00, Tract 13-831.0 in Precinct 1, at no cost to the district.
 - d. Entech Civil Engineers, Inc., in an amount not to exceed \$200,000 with a \$100 retainer fee in support of the district's maintenance repair program.
 - e. Harris County in the total amount of \$30,890 for mowing 41 lots in the Brookglen Subdivision, Unit B100-00-00 in the Armand Bayou watershed in Precinct 2 for three mowing seasons from April 1, 2015-November 30, 2017.

- f. HTS, Inc. Consultants in the amount of \$74,000 to provide materials engineering and testing services in support of conveyance improvements from Unit C106-08-02 to upstream of Shaver Road in the Sims Bayou watershed in Precinct 2 (UPIN 120900C106C4).
 - g. Sunoco Pipeline, LP, in the amount of \$714,000 to accommodate proposed stormwater detention basin improvements to Unit P518-03-00 in the Greens Bayou watershed in Precinct 2 (UPIN 120900P518E4).
 - h. Associated Testing Laboratories, Inc., in the amount of \$51,000 to provide materials engineering and testing services in support of the John Paul's Landing stormwater detention basin excavation project in the Langham Creek watershed in Precinct 3 (UPIN 060900U502E1).
 - i. Fry Road Municipal Utility District in the total amount of \$11,063 for mowing Unit U101-19-00 in the Langham Creek watershed in Precinct 3 for three mowing seasons from May 1, 2015-November 30, 2017.
2. Recommendation for authorization to negotiate agreements with:
 - a. Freese and Nichols, Inc., for civil design services in connection with Poor Farm Ditch conveyance improvements from Bellaire Boulevard to University Boulevard in the Brays Bayou watershed in Precinct 3.
 - b. SWCA, Inc., for specialized environmental services in connection with the wetlands mitigation bank, Unit K700-01-00 in the Cypress Creek watershed in Precinct 3.
 - c. Klotz Associates, Inc., for civil design services in connection with Pillot Gully conveyance improvements, Unit K140-00-00-X015 in the Cypress Creek watershed in Precinct 4.
3. Recommendation for approval of changes in contracts with:
 - a. N&Z Contracting, Inc., for general repairs in the Bear Creek watershed in Precinct 3, resulting in an addition of \$20,350 to the contract amount (13/0296-01).
 - b. Lindsey Construction, Inc., for Seals Gully erosion repairs from Cypresswood Drive to Haude Road in Precinct 4, resulting in an addition of \$29,272 to the contract amount (13/0249-02).
4. Recommendation for authorization to transfer funds in the total amount of \$235,300 to the Greens Bayou Wetlands Mitigation Bank Subdivision B, Phase 1, for acquisition of wetland mitigation credits for construction of stormwater detention basins in the Greens Bayou watershed in Precinct 1 (UPINs 080900P508E1 & 100900P545E1).
5. Recommendation for authorization to pay a one-time fee of \$38,781 in connection with placing a conservation easement held by Galveston Bay Foundation, Inc., on a portion of district property in the Greens Bayou Wetlands Mitigation Bank in Precinct 4.

6. Recommendation for authorization to transfer a cellular phone number from the county's responsibility to an employee's personal equipment.

f. **Architecture & Engineering**

1. Recommendation for approval of the following plats:
 - a. Rankin Axis Development in Precinct 1; The Pinnell Group, LLC.
 - b. Summerwood, Section 38 in Precinct 1; Brown & Gay Engineers, Incorporated.
 - c. Atascocita Forest, Section 25 in Precinct 2; Brown & Gay Engineers, Incorporated.
 - d. Bay River Colony, Section 10 final plat in Precinct 2; Cobbendley.
 - e. Chosen Acres minor replat in Precinct 2; Hutchison & Associates.
 - f. Rambo Vista in Precinct 2; Dave Strickland, RPLS.
 - g. Wong Estates in Precinct 2; Civil-Surv Land Surveying, LC.
 - h. Brazos Sage Drive street dedication, Section 1 in Precinct 3; Brown & Gay Engineers, Incorporated.
 - i. Cypress Fairbanks ISD educational facility in Precinct 3; West Belt Surveying, Incorporated.
 - j. Falls at Dry Creek, Section 1 in Precinct 3; LJA Engineering, Incorporated.
 - k. Grand Parkway Plaza in Precinct 3; Rekha Engineering, Incorporated.
 - l. Grandway West in Precinct 3; The Pinnell Group, LLC.
 - m. Greenhouse Road street dedication, Section 3 in Precinct 3; EHRA.
 - n. Towne Lake Parkway, Section 1 in Precinct 3; EHRA.
 - o. Towne Lake, Section 18 partial replat and amending plat in Precinct 3; EHRA.
 - p. Towne Lake, Section 30 in Precinct 3; EHRA.
 - q. Atascocita Trace, Section 3 in Precinct 4; EHRA.
 - r. Hampton Creek, Section 3 in Precinct 4; Jones & Carter, Incorporated.
 - s. Hayden Lakes, Sections 4 and 5 in Precinct 4; Costello, Incorporated.
 - t. Laurel Park, Section 1 in Precinct 4; LJA Engineering, Incorporated.
 - u. N and L Investment in Precinct 4; Advance Surveying, Incorporated.
 - v. Northwest Park Plaza Center in Precinct 4; Jean McKinley Company, Incorporated.
 - w. Strathmore Park partial replat and extension in Precinct 4; West Belt Surveying, Incorporated.
 - x. Vintage Preserve East in Precinct 4; Terra Surveying Company, Incorporated.
2. Recommendation that the County Judge execute amendments/agreements with:
 - a. Binkley & Barfield, Inc., in the amount of \$130,618 for engineering services for construction of Lockwood Road from North Lake Houston Parkway to south of the Union Pacific Railroad in Precinct 1 (UPIN 14101MF07901).
 - b. Civil Concepts, Inc., in the amount of \$17,908 for engineering services for roadway improvements and signal modifications for Fairmont Parkway from Red Bluff Road to Luella Boulevard/Jimmy Harns Boulevard in Precinct 2 (UPIN 14102MF0A401).

- c. Brown & Gay Engineers, Inc., in the amount of \$703,412 for engineering services in connection with widening Hufsmith-Kohrville Road from Hollow Glen Lane to north of Ezekiel Road in Precinct 4 (UPIN 15104M23NP02).
 - d. IDCUS, Inc., dba IDC, Inc., in the amount of \$797,548 for engineering services in connection with widening Hufsmith-Kohrville Road from north of Holderrieth Road to south of Willow Creek Estates Drive in Precinct 4 (UPIN 15104M23NP04).
 - e. C.J. Hensch & Associates, Inc., in an amount not to exceed \$150,000 with a \$100 retainer fee for on-call traffic engineering services in connection with various county projects.
 - f. Terracon Consultants, Inc., in the additional amount of \$39,590 for on-call environmental services and related work in connection with the ultimate closure of an underground storage tank at 6106 Dixie Drive (UPIN 08208M0096).
 - g. Smith & Company Architects, Inc., at no additional cost for architectural and engineering services in connection with renovation and rehabilitation of the Magnolia Glen Apartments at 3815 Gulf Freeway in Precinct 1.
 - h. Allpro Consulting Group, Inc., in the additional amount of \$400,000 for on-call engineering services for various infrastructure projects supporting the Houston Ship Channel Security District's video projects, and the Land Mobile Radio and Broadband Interoperability Gateway networks for the Public Infrastructure Department.
3. Recommendation for deposit of funds received from:
 - a. KB Home Lonestar, Inc., in the amount of \$50,000 in connection with construction of traffic signals and improvements at the intersection of West Lake Houston Parkway and Lakewood Pines as part of the county's joint project with TxDOT in Precinct 1 (UPIN 14101MF09101).
 - b. The City of Pasadena in the amount of \$400,000 in connection with the purchase and installation of playground equipment and dog park fencing at Partnership Park in Precinct 2 (UPIN 14102MF07G01).
 - c. SSCO, LLC, in the amount of \$17,856 in connection with an additional east bound left-turn lane and a widened median opening to serve an existing driveway in Precinct 4 (UPIN 08104M009E).
4. Recommendation that the County Auditor be authorized to pay monthly utility bills and that the County Judge execute service outlet location statements with CenterPoint Energy for installation of electric meters to provide electrical power for traffic signals at:
 - a. 23502½ Kingsland Boulevard at Cobia Drive in Precinct 3.
 - b. 14370½ Cypress Rosehill Road at Queenslake Drive in Precinct 3.
5. Recommendation for authorization to retain financial surety, and repair and maintain infrastructure for:
 - a. LGI Homes-Texas, LLC, in the amount of \$2,280 for Cypresswood Trails, Section 3 in Precinct 3.

- b. The Woodlands Land Development Company, LP, in the amount of \$2,220 for The Woodlands Creekside Park Village Center, Section 2 in Precinct 4.
 - c. The Woodlands Land Development Company, LP, in amounts of \$2,230 and \$2,060 for The Woodlands Creekside Park West, Sections 23 and 25 in Precinct 4.
 - d. The Woodlands Land Development Company, LP, in the amount of \$2,840 for The Woodlands Village of Creekside Park, Section 36 in Precinct 4.
 - e. Villages of Senterra Lakes, LP, in the amount of \$2,170 for Villages of Senterra Lakes, Section 5 in Precinct 4.
 - f. Friendswood Development Co., in the amount of \$2,150 for Wildwood at Northpointe, Section 10 in Precinct 4.
 - g. Lennar Homes of Texas Land and Construction, Ltd., in the amount of \$2,190 for Wildwood at Northpointe, Section 8 in Precinct 4.
6. Recommendation for release of financial surety for Woodmere Development Co., in the amount of \$2,280 for Springfield Estates Subdivision, Section 10 in Precinct 2.
7. Recommendation that the County Judge execute interlocal agreements with:
 - a. Harris County Municipal Utility District No. 504 for maintenance of non-standard elements constructed to enhance the bridge on West Lake Houston Parkway over the Union Pacific Railroad in Precincts 1 and 2.
 - b. Lakes at Creekside Home Owners Association for maintenance of non-standard pavement constructed on Creekside Landing Boulevard, off of Hufsmith Road, at the entrance to the Lakes at Creekside Subdivision, Section 1 in Precinct 4.
8. Recommendation that the County Judge execute interlocal agreements with the cities of South Houston, Hilshire Village, Spring Valley, and Bunker Hill for the county to provide the cities access to debris removal services for certain limited periods authorized by and at the sole discretion of the county in Precincts 2 and 3.
9. Recommendation that the County Judge execute an advance funding agreement with the State of Texas, acting by and through TxDOT, in connection with review of environmental documents, right of way maps, utility adjustments, design plans, specifications, and estimates developed by the county for future construction of the Federal Road grade separation project at the Port Terminal Railroad Association railroad in Precinct 2 (UPIN 14102MF08501).
10. Recommendation that the County Auditor be authorized to pay monthly utility bills for 7200½ Fry Road at Tealbrook Drive, and 11818½ Fry Road at Sunny Springs Lane in Precinct 3.
11. Recommendation that the court establish a public hearing date of February 10, 2015 to consider a certain street name change and correction: Ella Boulevard be changed to Ella Falls Boulevard in Precinct 4.

12. Recommendation that the court approve a pre-design report prepared by Cobb Fendley & Associates, Inc., for construction of Walters Road from Old Walters Road to FM-1960 in Precinct 1, and authorization to proceed with the design phase subject to changes and revisions as directed by the County Engineer (UPIN 15101MF0BA01).
13. Recommendation that the court authorize the County Engineer to accept a detailed impact analysis report, including a drainage and conveyance analysis approved by the Harris County Flood Control District, and a conditional letter of map revision as an alternative to the approval requirement in county flood plain regulations for issuing bridge permits on publically funded projects.
14. Recommendation for authorization to host three youth participants of the Fifth Ward Enrichment Program, Inc., in connection with the annual career shadowing day on March 17, 2015.
15. Recommendation for authorization to become a public agency member of the Society of American Military Engineers, and approval of membership dues in the approximate amount of \$225 for a three-year period.
16. Recommendation for authorization to publish a request for qualifications for architectural and engineering consultants in connection with the NRG Stadium security bollards project funded by the Urban Areas Security Initiative Program.
17. Transmittal of notices of road and bridge log changes.

2. **Budget Management**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$232,460 and 10 workers compensation recoveries in the total amount of \$7,713; tort claim settlement recommendations in the total amount of \$18,165; denial of 18 claims for damages; transmittal of claims for damages received during the period ending January 20, 2015; and that the County Judge execute two releases in exchange for payments to the county in the total amount of \$269 in connection with settlement of accident claims.
- b. Transmittal of investment transactions and maturities for the period of December 30, 2014-January 19, 2015.
- c. Request for approval of payments for interest due on commercial paper notes.
- d. Request for approval of the February 2015 debt payment for Tax and Subordinate Lien Revenue Refunding Bonds, Series 2009C, in the amount of \$630,081, and to wire payment to the paying agent on the maturity date of February 15, 2015.

- e. Transmittal of the quarterly investment report in accordance with the Public Funds Investment Act.
- f. Transmittal of the independent auditor's report prepared by Whitley Penn, LLP, concerning the District Attorney's FY 2014 Chapter 59 Assets Forfeiture Report as required by the Texas Code of Criminal Procedure.
- g. Request for approval of new vehicle control numbers for Public Health Services, the Constables of Precincts 1 and 4, and the Sheriff's Department; and changes to various attributes of VCNs assigned to Protective Services for Children & Adults, the Constable of Precinct 1, Sheriff's Department, and District Attorney.
- h. Recommendation that the court appoint Douglas Coppin as director of the Pretrial Services Department effective February 23, 2015.
- i. Request for approval of authorized budget appropriation transfers for the Flood Control District and county departments.

3. **Legislative Relations**

Request for discussion and possible action regarding the Harris County legislative platform.

4. **Information Technology**

- a. Request for approval of an agreement with Lee MHZ public radio system.
- b. Request for authorization to destroy certain records of Justice of the Peace 5.2 in accordance with the records control schedule.

5. **Facilities & Property Management**

- a. Request for approval of an annual license agreement with American Towers, LLC, for installation and operation of Information equipment at 510 Mallet Lane in Liberty for the period of February 1, 2015-January 31, 2016 at an annual cost of \$43,764.
- b. Request for authorization to renew a license agreement with American Towers, LLC, for a storage facility for Information Technology's at a radio c 315 Happy Hollow in Dickinson for the period of January 1-December 31, 2015 at an annual cost of \$52,589.
- c. Request for approval of an annual agreement with Woodforest National Bank for lease of space at 420 South Main Street in Highlands in Precinct 2 for the Sheriff's Department for the period of January 1, 2015-December 31, 2018 at no cost to the county.

- d. Request for authorization to renew annual agreements with:
 - 1. Murworth I, LLC, for lease/purchase of space at 2525 Murworth Drive in Precinct 1 for Protective Services for Children & Adults and the State of Texas Department of Family & Protective Services for the period of April 1, 2015-March 31, 2016 at an annual cost of \$999,014.
 - 2. Murworth II, LLC, for lease/purchase of space at 2525 Murworth Drive and 8410 Lantern Point Drive in Precinct 1 for Community Services, Juvenile Probation/Education Services Division, and Protective Services for Children & Adults for the period of April 1, 2015-March 31, 2016 at an annual cost of \$784,093.
- e. Request for authorization to accept a rebate check in the amount of \$38,679 from the CenterPoint Energy SCORE/CitySmart Program for completion of the energy-efficient project at the Criminal Justice Center, and to deposit the check into the FPM Energy Conservation Fund.
- f. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

6. **Public Health Services**

- a. Request for approval of an agreement with Minot State University for certain students to use designated county health facilities for educational and training purposes in connection with an internship program.
- b. Request for authorization to purchase food and appreciation items for various volunteer events to be held January-December 2015 at a total cost not to exceed \$3,500.
- c. Recommendation for authorization to reimburse employees an amount not to exceed \$5,000 for the purchase of refreshments for various meetings and emergency operations to be held January-December 2015.
- d. Request for approval of a temporary custody agreement with Tender Loving Crested Rescue to allow the organization to take custody of certain animals needing acute, urgent, veterinary care before expiration of the three-day hold period mandated by the Harris County Animal Regulations.
- e. Request for authorization to accept a donation of \$2,000 from Adopt-a-Pet.com for pet vaccines.
- f. Request for authorization for the Veterinary Public Health Division to accept donations from various donors in the total amount of \$1,454.

7. **Community Services**

- a. Request for approval of amendments to the annual action plan for Program Year 2014.

- b. Request for authorization to transfer a t fund to establish discretionary matches for the Community Development Block Grant, Federal Transit Authority, IKE Housing, and HOME entitlement programs.
- c. Request for authorization to extend and reassign certain grant-funded positions to the appropriate general ledger keys for the HUD Program Year 2015-16.
- d. Request for authorization for the director to execute a payment in lieu of taxes agreement with MHI Compressor International Corporation in connection with an application for a foreign-trade zone site within FTZ No. 84 for property at 14888 Kirby Drive in Houston in Precinct 1, and for the county to issue a letter of non-objection to the designation and/or activation of the foreign-trade zone site.
- e. Request for authorization to use homebuyer agreements and updated second lien deed of trust and loan note documents prepared by the County Attorney to comply with HOME federal grant regulations in connection with providing downpayment assistance for low- or moderate-income homebuyers, and for the director or his designee to execute Harris County Downpayment Assistance Program agreements and documents.

8. **County Library**

- a. Request for authorization to accept certain donations for various county branch libraries.
- b. Request for authorization to correct the payroll record of an employee.
- c. Request for authorization to renew annual concession agreements with friends groups of 18 county branch libraries, and that two percent of the gross receipts of funds raised on county property be deposited into the individual branch library's donation fund account.

9. **Youth & Family Services**

a. **Juvenile Probation**

Request for approval of a one-time payment in the amount of \$243 to compensate an employee for a level increase that was not given due to an oversight.

b. **Protective Services for Children & Adults**

Request for approval of payment in the amount of \$6,000 to the Child Welfare League of America for annual membership dues.

c. **Children's Assessment Center**

Request for approval of a memorandum of understanding between the county and The Children's Assessment Center from various grants in connection with fiscal years 2015 and 2016 and their allocation to the usage fee.

10. **Constables**

- a. Request by Constables Rosen, Diaz, and Camus, Precincts 1, 2, and 5, for approval of changes to the lists of regular deputies and reserve officers with oaths and/or bonds.
- b. Request by Constable Camus, Precinct 5, for:
 1. Approval of indemnification for loss of county funds in the amount of \$100.
 2. Authorization to change the title and increase the maximum salary of a deputy position effective February 7, 2015.
- c. Request by Constable Walker, Precinct 7, for authorization to correct the payroll records of certain employees.
- d. Request by Constable Sandlin, Precinct 8, for authorization to accept a forfeiture check in the amount of \$2,311 in connection with a case in the 61st District Court.

11. **Sheriff**

- a. Request for authorization for certain employees to use county vehicles for travel outside of the county for education and training purposes, investigations, prisoner transport, law enforcement assistance, legislative matters, and to aid in the effective operation of the department where only vehicle expenditures are involved during the fiscal year.
- b. Request for authorization for certain employees of the Warrants Division to travel outside of the county and state to pick up prisoners during the fiscal year at an approximate total cost of \$500,000.
- c. Request for authorization for certain employees of the Criminal Investigation Bureau to travel outside of the county and state to conduct investigations during the fiscal year.
- d. Request for approval of quarterly payments in the total amount of \$102,895 to the City of Houston for the department's share of
- e. Request for authorization to accept the donation of a truck from the U.S. Marshals Service for use in the Gulf Coast Violent Offenders Unit.
- f. Request for authorization to purchase four replacement cellular phones for the Criminal Investigations Bureau.

- g. Request for authorization to retire a canine from active service and transfer custody to his assigned handler with release of liability.
- h. Request for approval of a one-time payment of \$607 to an employee and a correction to the list of step-in-grade and incentive pay increases that were approved on October 14, 2014.
- i. Request for authorization to correct the payroll records of certain employees.
- j. Request for authorization to pay invoices as received from Lebanon Creek Leadership and Management, LLC, in a total annual amount not to exceed \$125,000 for services provided as the administrative managing entity for the Texas Anti-Gang Center.

12. **Fire Marshal**

- a. Request for approval of payment in the amount of \$1,333 to Gregg Smith for conducting a fireworks code enforcement class for law enforcement officials on December 18, 2014.
- b. Request that the County Judge execute an agreement with the International Code Council for seminars to be held on February 24, May 5, and September 1, 2015 at a cost not to exceed \$7,200 in connection with international fire and building codes.

13. **Institute of Forensic Sciences**

- a. Request for approval of payment in the amount of \$1,350 to the Texas Medical Association for the annual continuing medical education accreditation program fee.
- b. Request for approval of interlocal agreements with Fort Bend, Polk, and San Jacinto counties for postmortem examinations of decedents and related court testimony on cases submitted to the institute.
- c. Transmittal of notice that the Baylor College of Medicine and the University of Texas Endowed Professorship in Forensic Pathology will allocate a total of approximately \$15,383 for costs to send 21 forensic pathologists and scientists of the institute to the annual conference of the American Academy of Forensic Sciences to be held February 16-21, 2015 in Orlando, Florida.

14. **County Clerk**

- a. Transmittal of the minutes of the January 12, 2015 special joint meeting with the Houston City Council to appoint the chairman of the Port of Houston.
- b. Transmittal of an affidavit of substantial interest filed by Commissioner Radack regarding certain items on the agenda of January 6, 2015.

- c. Transmittal of oaths of office and statements of various elected/appointed officers.
- d. Request for authorization to purchase 18 replacement cellular phones.

15. **District Clerk**

- a. Transmittal of a certified copy of an order from the Board of District Judges approving the County Auditor's budget for FY 2015-16.
- b. Request that the County Judge execute the FY 2015-16 state court registry/local customer service contract with the Office of the Attorney General of Texas for the county to continue to provide certain services in connection with child support, protective orders, and family violence information for use in state and federal case registries, and to handle inquiries on and receive information about certain child support cases.

16. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in various County and District Courts; environmental and eminent domain cases in Precinct 4; a Sheriff's Civil Service Commission case; and cases in the U.S. District Court.
- b. Request for approval of an order authorizing adoption of a settlement agreement with Sigma Technology Solutions, Inc., for services provided for the Harris County Toll Road Authority.
- c. Request for approval of an order authorizing settlement in connection with a case in County Civil Court No. 1.
- d. Request for authorization to correct the payroll record of an employee.
- e. Request for approval of an order authorizing settlement and execution of release in connection with a case in the 234th District Court.

17. **District Attorney**

- a. Request for authorization to use discretionary funds and issue checks to the:
 - 1. Harris County Information Technology Center in the amount of \$45,776 for server room network upgrades.
 - 2. Harris County Institute of Forensic Sciences in the amount of \$13,273 for costs incurred for the Topics in Forensic Science Conference to be held in Houston during the period of May 13-15, 2015.
- b. Request for authorization to correct the payroll records of certain employees.

18. **District Courts**

- a. Request that the court adopt the Jury Selection Plan as approved by the Harris County Board of District Judges on January 13, 2015.
- b. Transmittal of a final study report prepared by the National Center for State Courts for assessment of the civil and family divisions.
- c. Request for authorization to correct the payroll records of certain employees.

19. **Travel & Training**a. **Out of Texas**

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/TRA	1	Southern Toll Agencies meeting	2/12	Charlotte, NC	\$1,120	TRA
2.	BMD	1	Pretrial Services Director candidate travel	1/15-16 & TBD	Elizabeth City, NC	\$1,950	General
3.	PHS	1	National Conference on Health & Domestic Violence	3/18-21	Washington, DC	\$655 \$450	Grant Other
4.	PHS	1	HIV/AIDS quality management leaders training program	3/30-4/2	Chicago, IL	\$1,525	Grant
5.	CS	1	Housing Quality Standards inspections training	3/8-11	Orlando, FL	\$2,509	Grant
6.	Juv. Prob.	1	Children's Defense Fund Freedom Schools orientation	2/3-6	Clinton, TN	\$1,624	Grant
7.	Sheriff	-	Law enforcement related meetings (<i>\$10,000 appvd. 2/11/14 for 1 empl.-adding exp.</i>)	FY 2014-15	TBD	\$10,000	Other
8.	Sheriff	1	Immigration & customs program training	2/1-3/7	Charleston, SC	\$3,580	Other
9.	Sheriff	2	Crime scene certification preparation course*	2/8-14	Baton Rouge, LA	\$2,000	Other
10.	Sheriff	2	Accident reconstruction school training	3/14-4/18	Chicago, IL	\$17,680	Other
11.	Sheriff	2	Accident reconstruction school training	4/18-5/9	Chicago, IL	\$11,570	Other
12.	Fire M.	1	Response to hazardous materials training	2/22-26	St. Petersburg, FL	\$1,375	Grant
13.	Inst. F.S.	21	American Academy of Forensic Sciences meeting	2/16-21	Orlando, FL	\$34,596 \$5,489	Other Grant
14.	Co. Clk.	1	National Association of Election Officials course	2/27-3/1	Tampa, FL	\$1,320	Other
15.	OHSEM	1	International Disaster Conference & Exposition*	2/8-11	New Orleans, LA	\$900	Other
16.	OHSEM	1	Big Cities Emerging Leaders Program meeting	2/23-27	Minneapolis, MN	\$1,705	Grant
Subtotal		38	Out of Texas average cost per employee:		\$2,633	\$100,048	

b. **In Texas**

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/TRA	8	Breath test operator certification training	1/26-30	Sugar Land	\$3,200	TRA
2.	PID/TRA	2	Breath test operator certification training	2/2-6	Houston	\$800	TRA
3.	PID/FCD	3	Facilitating civic dialogue & consensus seminar	2/25-27	Austin	\$3,125	FCD
4.	PID/FCD	5	Civil infrastructure issues training*	3/6	Houston	\$660	FCD
5.	PID/A&E	1	American Water Works Association seminar	2/19	Houston	\$75	General
6.	BMD	2	Texas Department of Insurance quarterly meetings	TBD	Austin	\$880	Other
7.	BMD	2	Texas Public Finance Conference	2/9-11	Austin	\$2,730	General

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
8.	BMD	2	Basics of County Investments course	2/17-20	San Marcos	\$2,470	General
9.	BMD	1	National Safety Council Conference & Exposition	3/29-31	Austin	\$1,060	Other
10.	BMD	3	Texpo Financial Management Conference	4/19-22	San Antonio	\$3,525	General
11.	ITC	1	Microsoft SQL server database training	2/9-13	Houston	\$2,750	Other
12.	ITC	6	FirstNet & TxDPS consultation meeting*	2/10-12	Austin	\$2,482	General
13.	FPM	1	Real estate drafting course	3/26-27	Houston	\$348	General
14.	PHS	1	Rescue organization verification processes	TBD	Various	\$150	General
15.	PHS	1	Texas School Health Advisory Council meetings (6)	TBD	Austin	\$1,750	General
16.	PHS	6	West Nile Virus strategy meetings*	TBD	College Station	\$650	General
17.	PHS	3	Children's Health Conference	1/21	Houston	\$135	General
18.	PHS	2	Univ. of Tx. Med. Branch School of Nursing Career Fair	1/21	Galveston	\$185	General
19.	PHS	6	2015 Poverty Summit	1/29	Houston	\$180	Grant
20.	PHS	6	Texas Environmental Health Association meeting*	2/11	Alvin	\$300	General
21.	PHS	2	Practicum Fair	2/13	College Station	\$376	General
22.	PHS	1	Natl. Alliance of State & Territorial AIDS Directors mtg.	2/23-25	Austin	\$810	Grant
23.	PHS	1	Keeping Our Communities Healthy Conference	4/12-14	Houston	\$150	General
24.	PHS	3	Texas Unites for Animals Conference	4/24-27	Austin	\$5,040	General
25.	CS	2	Statewide Reentry Conference*	1/20-21	Austin	\$490	Grant
26.	CS	5	Housing market for multi-family buildings panel discussion	1/29	Houston	\$125	Grant
27.	CS	1	Texas Veterans Commission Summit	2/3-4	Austin	\$434	General
28.	CS	5	Uniform Physical Condition Standards inspection training	2/26	Houston	\$510	Grant
29.	CS	1	National Hurricane Conference (<i>\$9,646 appvd. 1/6 for 7 empls.-adding 1 empl. & exp.</i>)	3/29-4/2	Austin	\$1,514	Grant
30.	CS	4	Texas rules & laws for social workers training	5/16	Houston	\$446	General
31.	Library	1	Texas Computers in Education Association Conference	2/4-6	Austin	\$902	Other
32.	Dom. Rel.	1	A.A. White mediation training	4/10-12 & 19-21	Houston	\$1,185	Other
33.	AgL Ext.	9	Tx. A&M AgriLife Ext. Service trainings & events*	TBD	Various	\$5,300	General
34.	Juv. Prob.	135	Juvenile Probation meetings, events, & activities*	TBD	Various	\$16,800	Grant
35.	Juv. Prob.	1	Protecting Children in Texas Conference* (<i>\$644 appvd. 1/6 for 2 empls.-adding 1 empl. & exp.</i>)	2/1-3	San Marcos	\$628	Grant
36.	Juv. Prob.	1	Tx. Assn. for Alternative Educ. Conf. & Expo.* (<i>\$1,770 appvd. 10/14/14 for 2 empls.-adding 1 empl. & exp.</i>)	2/4-6	Austin	\$681	Grant
37.	Juv. Prob.	5	Tx. Council of Administrators of Special Educ. Conv.*	2/24-27	Austin	\$5,793	Grant
38.	Juv. Prob.	-	Tx. Assn. of Drug Court Professionals Conference (<i>\$363 appvd. 1/6 for 1 empl.-adding exp.</i>)	2/25-27	Montgomery	\$65	Grant
39.	Juv. Prob.	50	Human Trafficking Awareness Conference	2/26	Houston	\$2,400	Grant
40.	Juv. Prob.	3	Statistical Analysis System Global Forum Conference*	4/26-29	Dallas	\$4,016	Grant
41.	PSCA	1	Texas Network of Youth Services board meeting	1/15-16	Round Rock	\$373	General
42.	CAC	10	Harris County Child Abuse Task Force training	2/5	Houston	\$170	General
43.	CAC	1	Am. Woman's Soc. of Certified Public Accountants seminar	2/7	Houston	\$195	General
44.	Const. 1	3	Replicating Adverse Dynamics physical defense training*	1/5-7	Houston	\$1,350	Other
45.	Const. 1	1	Crime Prevention Conference*	1/18-21	Fort Worth	\$296	Grant
						\$276	Other
46.	Const. 1	1	Public Agency Training Council internal affairs seminar*	2/17-19	Houston	\$295	Other
47.	Const. 2	2	Texas Association of Counties meeting	2/3	Austin	\$400	General
48.	Const. 2	1	Civil process training	2/15-18	Austin	\$150	Other

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
49.	Const. 2	2	Justices of the Peace & Constables meeting	2/17	Austin	\$600	General
50.	Const. 2	2	Civil process training	3/15-18	Rockwall	\$300	Other
51.	Const. 2	2	Civil process training	4/12-15	San Antonio	\$300	Other
52.	Const. 2	4	Civil process training	5/3-6	Galveston	\$600	Other
53.	Const. 2	1	Legislation & continuing education training	7/20-24	Huntsville	\$1,200	Other
54.	Const. 4	2	Strangulation prevention course*	2/23-27	Fort Worth	\$2,000	Grant
						\$26	Other
55.	Const. 5	20	Heartsaver automated external defibrillator certification*	Various	Houston	\$400	Other
56.	Const. 5	15	Legislative update training*	Various	Humble	\$600	Other
57.	Const. 5	1	Tx. Com. on Law Enf. collision investigation training*	1/12-23	Friendswood	\$400	Other
58.	Const. 5	1	Intl. Association for Property & Evidence class*	4/8-9	Humble	\$109	Other
59.	Const. 8	1	Civil process training	2/15-18	Austin	\$150	Other
60.	Const. 8	1	Firearms instructor training	2/23-27	Baytown	\$100	Other
61.	Const. 8	3	Civil process training	3/15-18	Rockwall	\$450	Other
62.	Const. 8	1	Hostage negotiation course	4/6-10	Texas City	\$125	Other
63.	Sheriff	8	Military career fairs	Various	Houston	\$3,824	General
64.	Sheriff	2	Certified fraud examiner online review course & exam	TBD	Houston	\$1,913	General
65.	Sheriff	1	Department of Transportation inspection training*	1/4-17	Austin	\$1,383	General
66.	Sheriff	1	Microsoft Excel Basics & Beyond seminar	1/19-22	Houston	\$256	General
67.	Sheriff	4	Dental personnel training	1/22-24	Houston	\$1,865	General
68.	Sheriff	2	Electronic security system evaluation	1/26	Huntsville	\$100	General
69.	Sheriff	3	Crash Data Research Summit	1/26-28	Houston	\$2,397	Other
70.	Sheriff	4	Use of force concepts course	2/5	Humble	\$700	Other
71.	Sheriff	3	Background investigations seminar	2/12-13	Galveston	\$747	Other
72.	Sheriff	1	Crime analysis online course	2/17-25	Houston	\$38	General
73.	Sheriff	5	Background investigations seminar	2/24-25	The Woodlands	\$300	General
74.	Sheriff	2	Use of force documentation course*	3/22-26	Frisco	\$1,072	Other
75.	Sheriff	1	Smartphone forensics & cellular technology cert.*	7/12-18	Denton	\$1,420	General
76.	Fire M.	1	Arson fire investigator course	3/15-17	Athens	\$585	General
77.	Fire M.	8	Tx. Intl. Association of Arson Investigators seminar	3/22-27	Austin	\$6,760	General
78.	Fire M.	2	Texas Police Chiefs Association Conference	3/30-4/2	Galveston	\$920	General
79.	Fire M.	5	Intl. Association for Property & Evidence training	4/8-9	Humble	\$1,575	General
80.	Inst. F.S.	1	Children's Justice Act Task Force presentation	1/9	Austin	\$379	Other
81.	Co. Clk.	1	Texas Conference on Digital Libraries Conference	4/26-28	Austin	\$888	Other
82.	Co. Clk.	3	County & District Clerks Association Conference*	6/14-18	Houston	\$3,465	General
83.	JP 5.1	1	Harris County Justice Court Conference	11/11-12/2014	Galveston	\$508	General
84.	Co. Cts.	1	Judicial Committee of Information Technology meeting	1/23	Austin	\$290	General
85.	Co. Cts.	12	Family Violence Conference	1/28-29	San Antonio	\$720	General
86.	Prob. Ct. 3	1	Probate laws & cases update training	2/5-6	Austin	\$1,385	General
87.	Dist. Cts.	1	Judicial Committee of Information Technology meeting	1/23	Austin	\$224	General
88.	Dist. Cts.	1	Houston Bar Association training	1/31	Houston	\$60	General
89.	Dist. Cts.	4	Juvenile Law Conference	2/15-18	Fort Worth	\$4,600	General
90.	Auditor	1	Microsoft System Center training	2/1-4/1	Houston	\$1,031	General
91.	Auditor	17	Continuing Professional Education Conference	4/13	Houston	\$4,505	General
92.	Pur. Agt.	1	Specification writing training	2/25	Irving	\$746	General

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
93.	Pur. Agt.	1	Essentials of contract management meeting	3/10-11	Irving	\$1,121	General
94.	Pur. Agt.	3	BuySpeed Evolve 15 Software Conference	4/6-8	Austin	\$2,355	General
95.	Co. Judge	48	Ryan White Planning Council workshops (2) (30 consumers, 12 volunteers, & 6 employees)	TBD	Various	\$3,600	Grant
96.	Com. 1	2	Water production & laboratory course *	2/2-5 & 3/10-12	Baytown & Webster	\$830	General
97.	Com. 1	2	Houston Area Plumbing license renewal & cert.*	2/21	Houston	\$210	General
98.	Com. 1	2	Hands-on hydraulics training*	3/3-6	Houston	\$2,240	General
99.	Com. 3	16	Pesticide applicator continuing education class	2/12	Houston	\$1,660	General
100.	Com. 4	1	Leadership skills conference	2/5	The Woodlands	\$65	General
101.	Com. 4	-	Public purchasing law training (\$1,509 appvd. 1/6 for 2 empls.-adding exp.)	2/12-13	Austin	\$100	General
102.	Com. 4	2	Houston Area Urban Forestry Council workshop	2/20	Houston	\$235	General
103.	Com. 4	4	Texas Cooperative Extension training	2/20	Houston	\$600	General
104.	Com. 4	6	Texas Assn. of Botanic Gardens & Arboreta Conference*	2/25-27	Nacogdoches	\$1,395	General
105.	Com. 4	2	Irrigator licensing training	3/2-5	The Woodlands	\$990	General
106.	Com. 4	6	Structural applicator pest control license fees	3/16	Spring	\$648	General
107.	Com. 4	14	Structural pest control service exam fees	3/16	Houston	\$1,600	General
108.	Com. 4	2	Licensed irrigator exam fees	4/23	Houston	\$210	General
109.	Com. 4	1	Tx. Commission on Environmental Quality licensing fee	4/23	Spring	\$111	General
110.	Com. 4	-	Basic public purchasing training (\$2,204 appvd. 1/6 for 3 empls.-adding exp.)	5/19-20	Austin	\$100	General
Subtotal		579	In Texas average cost per employee: \$257			\$148,711	
Total		617				\$248,759	

*Travel by county vehicle

FY 2014-15 = 3/1/14-2/28/15

General \$	Grant \$	Other \$	Total \$
83,177	54,790	110,792	248,759

Cumulative	Out of Texas \$	In Texas \$	Total \$
FY 2014-15	1,320,912	2,337,008	3,657,920

20. Grants

a. Request by **Public Health Services** for authorization to:

1. Accept an amendment to an agreement with the U.S. Department of Health & Human Services for additional grant funds in the amount of \$322,005, with no required match, for the remaining fiscal year 2014 Ryan White Part-A and Minority AIDS Initiative grant awards.
2. Submit an application to the U.S. Department of Health & Human Services/Centers for Disease Control and Prevention for two public health associates to participate in the Public Health Associate Program with an estimated value of \$280,000, with no required match, for a two-year period.

3. Extend certain positions funded by the U.S. Department of Health & Human Services through February 19, 2016 for the Ryan White Part-A Grant, and temporarily transfer \$ 8 1 , 2 1 3 to the grant program pending receipt of the grant award.
 4. Create a grant analyst position to be funded by the Texas Department of State Health Services for the Women, Infants, and Children Program.
 5. Revise the budget period to July 1, 2014-June 30, 2015 for the U.S. Department of Health & Human Services/Food Safety Rules Compliance Program with no change to the award amount.
 6. Create two new positions to be funded by the Texas Department of State Health Services for the Family Planning Services Program.
 7. Accept an amendment to an agreement with the Texas Department of State Health Services for additional grant funds in the amount of \$497,759, with no required match, for the Women, Infants, and Children Program.
- b. Request by **Community Services** for authorization to accept from the Texans Veterans Commission grant funds in the amount of \$300,000, with a discretionary match of \$101,328, for the Veterans Assistance Program.
 - c. Request by **Constable Rosen, Precinct 1**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$115,915, with a combined match of \$115,915, for the Selective Traffic Enforcement Program.
 - d. Request by **Constable Hickman, Precinct 4**, for authorization to:
 1. Submit an application to the Texas Department of Transportation for grant funds in the amount of \$42,409, with a required match of \$11,521, for the Selective Traffic Enforcement Program.
 2. Accept from the U.S. Department of Homeland Security grant funds in the amount of \$1,875, with no required match, for reimbursement of overtime payments in connection with Joint Operations Program investigations for the period of October 1, 2014-September 30, 2015.
 3. Submit a revised application to the Texas Commission on Environmental Quality for grant funds in the amount of \$402,071, with a required match of \$100,848, for the Emissions Task Force Program.
 - e. Request by **Constable Martinez, Precinct 6**, for authorization to terminate a Selective Traffic Enforcement Program grant award from the Texas Department of Transportation.
 - f. Request by **Constable Walker, Precinct 7**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$175,335, with a required match of \$44,030, for the Selective Traffic Enforcement Program.

- g. Request by the **Sheriff** for authorization to:
 - 1. Submit an application to the Texas Department of Transportation for grant funds in the amount of \$373,463, with a combined match of \$373,463, for the Selective Traffic Enforcement Program.
 - 2. Accept from the Criminal Justice Division of the Office of the Governor grant funds in the amount of \$ 2 7 5 , 0 0 5 , with no required match. That Re-Entry Program.
 - 3. Accept an amendment to an agreement with the Texas Department of State Health Services for additional grant funds in the amount of \$39,278, with no additional match, and extend the end date through February 28, 2015 for the HIV Rapid Testing to Clients Assessing Emergency Services Program.
 - 4. Change the title and decrease the maximum salary of a sergeant position funded by the Texas Automobile Burglary and Theft Prevention Authority for the Auto Theft Task Force Program.
- h. Request by the **Fire Marshal** for authorization to submit an application to K9s4Cops for a fire accelerant detection canine, with an estimated value of \$12,500, with no required match.
- i. Request by the **Institute of Forensic Sciences** for authorization to accept an amendment to an agreement with the U.S. Department of Justice to extend the end date through March 31, 2016 for the Characterization of Performance-Enhancing Peptides Program.
- j. Request by the **District Attorney** for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$405,547, with a required match of \$101,387, for the FY 2016 No Refusal DWI Program.
- k. Request by the **County Judge** for authorization to:
 - 1. Accept an amendment to an agreement with the Texas Commission on Environmental Quality to extend the end date to August 31, 2015 for the FY 2013 Harris County Emissions Enforcement Task Force project.
 - 2. Accept an amendment to an agreement with the U.S. Department of the Interior, Fish and Wildlife Service, to extend the end date to June 30, 2015, and modify the sub-award agreement between the county and the Houston Advanced Research Center for the CIAP Analysis of the Hurricane Ike Storm Surge Project.
 - 3. Accept a grant adjustment notice from the Texas Department of Public Safety to reduce the grant award by \$33,306 for the FY 2013 Urban Areas Security Initiative Grant Program.
 - 4. Submit an application to the Texas Department of Public Safety for grant funds in the amount of \$354,218, with a required match of \$354,218, for the FY 2015 Emergency Management Performance Grant Program.
 - 5. Extend four positions funded by the U.S. Department of Health & Human Services through February 29, 2016 for the Ryan White Part-A Grant Planning Office of Support, and to temporarily general fund to the grant program pending receipt of the award.

21. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of audited claims, including final payments to:
 - a. Beyer Construction, LLC, for repair and maintenance of existing subdivision infrastructures and related items for various locations in the county for the Public Infrastructure Department.
 - b. Bio Landscape & Maintenance Co., for landscaping and storm water quality compliance services for the northeast Sam Houston Tollway for the Toll Road Authority.
 - c. The Hanover Insurance Group for bridge replacement at Heatherbrook and Croquet for the Flood Control District.
 - d. JT Vaughn Construction for the Gulfgate Same Day Center in connection with construction of five new community-based clinics and two hospital-based clinics for the Harris County Hospital District, dba Harris Health System, for Public Infrastructure.
 - e. JT Vaughn Construction for the Spring Branch Health Center in connection with construction of five new community-based clinics and two hospital-based clinics for the Harris County Hospital District, dba Harris Health System, for Public Infrastructure.
 - f. JT Vaughn Construction for the Ben Taub General Hospital Same Day Center in connection with construction of five new community-based clinics and two hospital-based clinics for the Harris County Hospital District, dba Harris Health System, for Public Infrastructure.
 - g. USA Environment for closure of abandoned petroleum storage tank systems and soil remediation at the Mosquito Control facility for Public Infrastructure.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Transmittal of the unaudited and unadjusted monthly financial report for November 2014.
4. Request for authorization to pay a claim to Structural Concrete Systems, LLC, in the amount of \$730,949 in connection with a request by the Public Infrastructure Department for approval of a change in contract for the façade repair of the county administration building in Precinct 1.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for October 2014.

c. **Tax Assessor-Collector**

1. Request for approval of waiver of penalty and interest in the amount of \$621 assessed against a Harris County Appraisal District account for tax years 2009-2013.
2. Request for authorization to correct the payroll records of two employees, and approval of a one-time payment of \$658 to one of the employees.
3. Request that the department be reimbursed \$1,975 for counterfeit losses incurred from January 28, 2013 through December 24, 2014.
4. Request for approval of tax refund payments.

d. **Purchasing**

1. Request for approval of projects scheduled for advertisement:
 - a. A video wall system at Houston TranStar for the Sheriff's Department.
 - b. Installation of Pavestone pavers at Mercer Arboretum for Precinct 4.
 - c. Sale of surplus tires and the disposal of scrap tires for the county.
 - d. An extraction workstation for the Institute of Forensic Sciences.
 - e. Roadway realignment of Deussen Parkway at the North Lake Houston Parkway intersection in Precinct 1 for the PID/Architecture & Engineering Division.
 - f. Drainage improvements at Holstein Road in Precinct 2 for the PID/Architecture & Engineering Division.
 - g. A voice over internet protocol system and training, support, and consulting services for the Toll Road Authority.
 - h. Retail distribution and sale of EZ Tag transponders throughout Harris County and surrounding counties for the Toll Road Authority.
 - i. Mowing and various maintenance services in the northwestern region of the county for the Flood Control District.
 - j. Mowing and various maintenance services in the central northwestern region of the county for the Flood Control District.
 - k. Digital scanning, conversion, and indexing services for the Sheriff's Criminal Warrants Division.
 - l. Temporary general practice and specialty physicians for the county and the Sheriff's Department.
 - m. Optometry services for the county and the Sheriff's Department.
 - n. Road construction at Greenhouse Road from Alston Hills Drive to Towne Lake Greene Trail in Precinct 3 for the PID/Architecture & Engineering Division.
2. Request for approval of State of Texas Department of Information Resources cooperative contract purchases from:
 - a. PCPC Direct low quote in the amount of \$60,064 for VMware support and subscription production services for the Information Technology Center for the period of April 1, 2015-March 31, 2016.

- b. Hewlett-Packard Company only quote in the amount of \$68,780 for maintenance and support of computer hardware and software for the District Clerk for the period of February 1, 2015-January 31, 2016.
 - c. SHI Government Solutions low quote in the amount of \$119,643 for annual true-up of Microsoft licenses for the Flood Control District.
 - d. Communications Supply Corp., low quote in the amount of \$143,638 for power distribution units, server/switch equipment, and related items for the data center expansion project for the Information Technology Center.
 - e. ARC low quote in the amount of \$147,493 for subscription and support services for Check Point enterprise appliances and software for the Information Technology Center for the period of February 1, 2015-January 31, 2016.
3. Request for approval of a National Intergovernmental Purchasing Alliance Company cooperative contract purchase from CDWG low quote in the amount of \$76,794 for a storage area network for the County Library.
4. Recommendation that awards be made to:
- a. emocha Mobile Health, Inc., lowest priced proposal for video directly observed therapy for Public Health Services for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the agreement.
 - b. Ferguson Waterworks low bid in the amount of \$55,518 for black corrugated plastic pipe for various locations in Precinct 4 for an initial term of one year, with two one-year renewal options (UPIN 11104M23JJ01).
 - c. Allied Concrete only bid in the amount of \$73,140 for ready-mix concrete for various locations in Precinct 3 for an initial term of one year, with four one-year renewal options (UPIN 13103MF06001).
 - d. Gulf Coast Stabilized Materials, LLC, only bid in the amount of \$116,750 for two-sack cement stabilized sand for various locations in Precinct 4 for an initial term of one year (UPIN 11104M23JJ01).
 - e. TraStar, Inc., lowest complete bid meeting specifications in the amount of \$168,680 for cobra head type light emitting diode luminaires, light emitting diode underpass light assemblies, and related items for the Toll Road Authority for the period of February 1, 2015-January 31, 2016, with four one-year renewal options.
 - f. Angel Brothers Enterprises, Ltd., low bid in the amount of \$412,636 for road improvements of Fairmont Parkway from Red Bluff Road to Luella Boulevard in Precinct 2, subject to applicable bonds to be received and execution of applicable documents, with item 12 not being awarded (UPIN 14102MF0A401).
 - g. E.P. Brady, Ltd., low bid in the amount of \$1,273,912 for construction of a sanitary sewer lift station and force main in the northwest service zone 2 in Precinct 1, subject to applicable bonds to be received and execution of applicable documents, with certain items not being awarded (UPIN 15289MF0CM01).

- h. Angel Brothers Enterprises, Ltd., low bid meeting specifications in the amount of \$9,809,384 for construction of Lockwood Road from North Lake Houston Parkway to south of the Union Pacific Railroad in Precinct 1, subject to applicable bonds to be received and execution of applicable documents (UPIN 14101MF07901).
- 5. Transmittal of an award to Schoenmann Produce Company lowest overall offer in the amount of \$357,500 for produce for Harris County jails and Protective Services for Children & Adults for the period of February 1-May 31, 2015.
- 6. Request for authorization to rescind awards from:
 - a. JNS Foods, LLC, for Class 9, Items 5 and 7, and award the contract to Performance Foodservice Victoria next lowest bidder meeting specifications for Class 9 Item 7 in the amount of \$42,300 for various foods for Harris County jails for the period of January 1-December 31, 2015, with Class 9, Item 5 not being awarded.
 - b. LyncVerse Technologies for Category F, and award the contract to Netsync Network Solutions, Inc., second lowest bidder in the amount of \$7,552 for network hardware, software, support services, and related items for the Toll Road Authority for the period ending October 31, 2015, with four one-year renewal options.
- 7. Transmittal of a master agreement with AT&T in the amount of \$61,608 for the purchase of an ethernet circuit connection for the Flood Control District for an initial term of one year, with two one-year renewal options.
- 8. Request for authorization to reject a bid for the sale of surplus tires and disposal of scrap tires for the county and that the job be readvertised at a later date.
- 9. Request for authorization to accept a cash donation of \$3,000 from the Texas Department of Public Safety/Criminal Investigation Division.
- 10. Request for approval of renewal options with:
 - a. Motorola Solutions, Inc., and Harris Corporation, RF Communications Division, for multi-band subscriber radios for the county for the period of January 29, 2015-January 28, 2016 at a total cost of \$309,000.
 - b. Torma Communications to provide services to produce, print, and mail two newsletters for Precinct 4 for the period of March 1, 2015-February 29, 2016 at a cost of \$83,268, and execution of applicable bonds when received.
 - c. Houston Bar Association for alternative dispute resolution services for the Administrative Office of the District Courts for the period of March 1, 2015-February 29, 2016 at a cost of \$642,000.
 - d. ISI Contracting, Inc., for armor joint repairs, joint sealing, and related items for various bridges in Precinct 4 for the PID/Architecture & Engineering Division for the period of April 28, 2015-April 27, 2016 at a cost of \$100,000, and execution of applicable bonds when received (UPIN 14104M23F502).

- e. Lee Construction and Maintenance Company, dba LMC Corporation, as primary vendor, Horizon International Group, LLC, as secondary vendor, and J.T. Vaughn Construction, LLC, as tertiary vendor, for job order contracting for small and large construction and/or construction related projects for the county for the period of April 1, 2015-March 31, 2016 at a total cost of \$4 million, and execution of applicable bonds when received.
- f. Royal American Services, Inc., as primary vendor, and PRC Roofing Company, Inc., as secondary vendor, for job order contracting for small and large roofing projects for the county for the period of April 1, 2015-March 31, 2016 at a total cost of \$3,489,325, and execution of applicable bonds when received.
- g. Questmark Information Management, Inc., for assorted mailing services for the pick-up, processing, and delivery of mail for the county for the period of March 1, 2015-February 29, 2016 at a cost of \$130,000.
- h. Motorola Solutions, Inc., for Harris County Public Safety 4G long term evolution system expansion with opportunities for additional infrastructure, equipment, installation, integration, and maintenance services for Information Technology for the period of April 10, 2015-April 9, 2016 at a cost of \$4 million, and execution of applicable bonds when received.
- i. Pentex Equipment for repair parts, labor, and related items for Hustler turf equipment for the county for the period of April 1, 2015-March 31, 2016 at a cost of \$85,000.
- j. Grafikshop Corp., to print and mail a newsletter for Precinct 1 for the period of April 1, 2015-March 31, 2016 at a cost of \$60,000.
- k. Helena Chemical Company for horticultural chemicals and related items for the county for the period of March 1, 2015-February 29, 2016 at a cost of \$89,810.
- l. UFL, Incorporated for vegetation management services at mitigation banking sites for the Flood Control District for the period of April 1, 2015-March 31, 2016 at a cost of \$200,924, and execution of applicable bonds when received.
- m. Alert Services, Inc., for first aid supplies for the county for the period of April 1, 2015-March 31, 2016 at a cost of \$75,000.
- n. Southwest Business Machines for desktop printer preventative maintenance, inspection, and repair services and related items for the county for the period of March 1, 2015-February 29, 2016 at a cost of \$280,000.
- o. Great Southwest Paper Co., Inc., for plastic liner bags for the county for the period of February 1, 2015-January 31, 2016 at a cost of \$256,040.
- p. International Business Machines Corporation for a disaster recovery site and related services for Information Technology for the period of February 1, 2015-January 31, 2016 at a cost of \$225,312.
- q. Vulcan Signs for Items A. 1-11 and D. 1-79; Allied Tube & Conduit Corp., for Items B. 1-9; Osburn Associates, Inc., for Items C. 1-68, E. 1-6, and F. 24-33; and Roadrunner Traffic Supply, Inc., for Items F. 1-20 and 22-23 for sign materials and related items for the county for the period of February 1, 2015-January 31, 2016 at a total cost of \$805,530.

11. Request for authorization to extend an agreement with Diamond Drugs, Inc., dba Diamond Pharmacy Services, in the amount of \$530,000 for inpatient and outpatient pharmaceutical dispensing services for institutionalized persons of the county for the period of February 9-August 8, 2015, or until a new contract is in place.
12. Request that the County Judge execute amendments to agreements with:
 - a. Forward Edge, Inc., adding urine tests to the contract for drug and alcohol testing services for the county at no additional cost, with the county or the Harris County Hospital District, dba Harris Health System, using the contract on an as needed basis.
 - b. Fresh Brew Group USA, LP, adding the Harris County Housing Authority to the locations list for vending machine services for the county at no additional cost.
 - c. Brink's U.S., a division of Brink's, Incorporated, for additional funds in the amount of \$134,863 for armored car services for the Toll Road Authority for the extended period of February 1-April 30, 2015.
13. Request that the County Judge execute interlocal amendments/agreements with:
 - a. The Metropolitan Transit Authority of Harris County, Texas in the amount of \$492,000 for Metro RideSponsor Q[®] Fare Cards for the BMD/Human Resources & Risk Management Division for the period of March 1, 2015-February 29, 2016.
 - b. Sam Houston State University in the amount of \$75,000 and Community Supervision & Corrections, \$191,000 for safe court agreements for the District Attorney for the period ending September 30, 2016.
 - c. City of Hutto, Texas to allow the city to use county contracts and agreements to purchase certain materials, goods, or services for the period of January 27, 2015-January 26, 2016 at no cost to the county or city.
 - d. The University of Texas M.D. Anderson Cancer Center in the additional amount of \$200,000 for radiation therapy and related services not provided at Harris Health System for the period ending October 31, 2015.
 - e. Texas Department of Criminal Justice for the county to provide heart healthy meals in connection with food services for the Kegans State Jail for the period ending August 31, 2015 at no additional cost to the county.
 - f. Houston Housing Authority in the amount of \$48,750 to hire a specialist and coordinator for counseling and referral services for youth transitioning from the foster care system who are applicants and clients of HHA for Protective Services for Children & Adults for the period of January 27-May 31, 2015.

14. Request for approval of sole source and personal services exemptions from the competitive bid process for:
 - a. Phonoscope, Inc., in the amount of \$2,400 sole source for an additional ethernet circuit connection at 6900 North Gessner for the Public Infrastructure Department for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
 - b. Phonoscope, Inc., in the amount of \$2,400 sole source for an additional VLAN connection between 406 Caroline and 7701 Wilshire Place for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
 - c. Phonoscope, Inc., in the amount of \$3,000 sole source for installation of an ethernet circuit connection at the Parks Department at 3535 War Memorial in Precinct 3 for the period of January 27, 2015-January 26, 2016, and that the County Judge execute the amendment to the agreement.
 - d. Phonoscope, Inc., in the amount of \$4,395 sole source for installation of an additional high speed internet connection on the 9th floor of 1200 Congress for the Constable of Precinct 1 for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
 - e. Phonoscope, Inc., in the amount of \$4,800 sole source for an additional ethernet circuit connection between 406 Caroline and 5597 Gardenia Lane in Katy for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
 - f. Phonoscope, Inc., in the amount of \$4,800 sole source for an additional ethernet circuit connection at the Parks Department at 3535 War Memorial in Precinct 3 for the period of January 27, 2015-January 26, 2016, and that the County Judge execute the amendment to the agreement.
 - g. Phonoscope, Inc., in the amount \$6,800 sole source for installation of an additional ethernet circuit connection between 406 Caroline and 4012 South Dairy Ashford Road for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
 - h. Phonoscope, Inc., in the amount of \$9,600 sole source for renewal of an ethernet circuit at 1730 Humble Place Drive in Humble for Public Health Services for the period of April 1, 2015-March 31, 2016.
 - i. Phonoscope, Inc., in the amount of \$10,400 sole source for renewal of an ethernet circuit at 2450 Holcombe for the Institute of Forensic Sciences for the period ending October 31, 2015.

- j. Phonoscope, Inc., in the amount of \$11,091 sole source for installation of an additional ethernet circuit connection between 406 Caroline and the Fleet Services/Vehicle Maintenance Facility at 14600 Henry Road for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
- k. Phonoscope, Inc., in the amount of \$16,800 sole source for an additional ethernet circuit connection between 406 Caroline and 2500 Bolsover for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
- l. Phonoscope, Inc., in the amount of \$19,000 sole source for installation of an additional ethernet circuit connection between 406 Caroline and 2505 Texas Street for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
- m. Phonoscope, Inc., in the amount of \$19,575 sole source for installation of an additional ethernet circuit connection between 406 Caroline and the Fleet Services/Vehicle Maintenance Facility at 1631 East Sam Houston Parkway North for the Information Technology Center for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
- n. Phonoscope, Inc., in the amount of \$23,400 sole source for renewal of ethernet circuits at 3300 Old Spanish Trail, 1000 Lee Drive in Baytown, 5815 Antoine, and 3737 Red Bluff in Pasadena for Public Health Services for the period of April 8, 2015-April 7, 2016.
- o. Phonoscope, Inc., in the amount of \$74,400 sole source to consolidate certain ethernet circuit connections in Precinct 2 for the period of January 27, 2015-January 26, 2016, with four one-year renewal options, and that the County Judge execute the amendment to the agreement.
- p. International Business Machines Corporation in the amount of \$123,843 sole source for maintenance of various IBM software products for the Information Technology Center for the period of February 1, 2015-January 31, 2016.
- q. Atser Systems, Inc., in the amount of \$197,896 sole source for a capital improvement project management and tracking software system license and maintenance and off-site hosting services for Construct-IT, Track-IT, and Assure-IT modules for the Toll Road Authority for the period of February 8, 2015-February 7, 2016, with four one-year renewal options, and that the County Judge execute the agreement.
- r. JoAnn Valverde, dba JoAnn Valverde Polygraph Service, in the amount of \$100,000 for polygraph services for the Sheriff's Department for a term ending December 31, 2015.
- s. Stephen Cabler, dba Cabler Polygraph and Investigative Services, LLC, in the amount of \$99,500 for polygraph services for the Sheriff's Department for the period of February 1, 2015-January 31, 2016.

- t. Cathy Sisk in the amount of \$50,000 for legislative relations services in Austin for the county during the 2015 Texas Legislative Session for the period of January 27-June 30, 2015, and that the County Judge execute the agreement.
 - u. NOVASYST Technologies, Inc., in the amount of \$239,200 for development, enhancement, maintenance, and support services for the Ryan White Treatment Extension Act Part-A funded centralized patient care data management system for the Public Health Services/Ryan White Grant Administration Division for the period of March 1, 2015-February 29, 2016, with three one-year renewal options, and that the County Judge execute the agreement.
- 15. Request for authorization to delete certain property from the inventories of the Flood Control District, Commissioner of Precinct 2, and Sheriff's Department.
 - 16. Request for authorization to sell certain county surplus, confiscated property, and recyclable materials at internet auction, and to dispose of any unsold items.
 - 17. Transmittal of notice of receipt of funds in the total amount of \$62,370 from the sale of surplus and confiscated property auction and Houston Auto Auction for the period of December 1-31, 2014.
 - 18. Transmittal of bids and proposals for advertised jobs that were opened January 12 and 26, 2015 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.

22. **Commissioners Court**

a. **County Judge**

- 1. Request for approval of resolutions designating:
 - a. January 27, 2015 as Arthur L. Storey, Jr., Day in the county.
 - b. February 7, 2015 as Community Emergency Response Team Rodeo Day in the county.
- 2. Request for approval of resolutions commending and congratulating:
 - a. Herbert E. Herndon on the occasion of his retirement from the county.
 - b. C.R. Glover for his years of dedicated service to the county.
- 3. Request for authorization to correct the term expiration dates to December 31, 2016 for nominees to the Houston Ship Channel Security District Board of Directors approved in Commissioners Court on December 16, 2014.

b. **Commissioner, Precinct 1**

- 1. Request for authorization for:
 - a. Real Life Angels to host a 10K/5K/1K Fun Run at Deussen Park on February 14, 2015.

- b. The Turner Syndrome Society to host a 2-Mile Walk at Tom Bass Park on March 1, 2015.
 2. Request for authorization to accept the donation of three refrigerators from the Julia C. Hester House.
- c. **Commissioner, Precinct 2**
- d. **Commissioner, Precinct 3**
 1. Request for authorization to correct the payroll record of an employee.
 2. Request for authorization to accept the donation of:
 - a. An American flag that was carried in the Victory Parade of allied troops in Paris in 1919 after World War I to be displayed at the Bayland Community Center.
 - b. Three ping pong tables from Ray Valigura and the Mendenhall Table Tennis Group to be used at the Mendenhall Community Center.
- e. **Commissioner, Precinct 4**
 1. Request for authorization to accept checks from the:
 - a. Association for Better Community Schools in the amount of \$1,400 to purchase several trees for Matzke Park.
 - b. Houston Northwest Chamber of Commerce in the amount of \$1,254 to purchase a memorial bench in memory of Judge Kent Adams to be placed in Collins Park.
 2. Request for authorization to enter into an agreement with the City of Tomball to fund two instructors for fitness and art classes at the Tomball Community Center at 221 Market Street at an annual cost of \$7,290.
 3. Request for authorization to present to retiring employees, or immediate family members of a deceased employee, retired U.S. or Texas flags that have flown over Harris County parks or facilities.
 4. Request for authorization to make a \$5,000 SPARK contribution to Helms Elementary School in the Houston Independent School District for development of a public park on the school grounds.
 5. Request that the County Judge execute Adopt a County Road agreements with:
 - a. Jersey Village Women's Group for cleanup along the roadsides of Jones Road from FM-1960 to SH-290 for the period of January 31, 2015-January 30, 2016.
 - b. Northwoods Catholic School for cleanup along the roadsides of Spring Cypress Road from TC Jester Boulevard to Klein Church Road for the period of January 31, 2015-January 30, 2016.

23. **Miscellaneous**

- a. Transmittal of petitions and complaints filed in County Civil Court No. 2, the 133rd and 269th District Courts, and U.S. District Court in the Southern District of Texas and in the District of Utah.
- b. Transmittal by the County Clerk of correspondence received from Allen Boone Humphries Robinson, LLP, regarding notice of intent to introduce bills in the 84th Legislature of Texas and proposed legislation affecting the:
 1. Lower Kirby Pearland Management District, aka Spectrum Management District.
 2. North Fort Bend Water Authority and the West Harris County Regional Water Authority.
- c. Request by the Harris County Hospital District, dba Harris Health System, for approval of an agreement with The University of Texas M.D. Anderson Cancer Center for the system to receive \$104,714 for expenses and costs related to conducting a research study for the period of June 1, 2014-April 30, 2015.
- d. Transmittal by the Harris County Sports & Convention Corporation of the:
 1. NRG Park quarterly report of operations for the period of September 1-November 30, 2014.
 2. Operating budget for FY 2015-16.

II. Emergency/supplemental items

III. Public Hearings

1. Request by the PID/Right of Way Division for a public hearing to determine whether James Bute Park at 512 McKee Street should be retained and maintained as a park, or closed, abandoned, and sold to the Harris County Housing Authority for development of affordable housing in Precinct 2.
2. Request by the PID/Architecture & Engineering Division for a public hearing to consider a street name change and correction: Richey Road be changed to West Richey Road in Precinct 1.

IV. Executive Session

1. Request by the County Judge for an executive session for:
 - a. Consideration of the appointment of Harris County Judge Ed Emmett to the Houston TranStar Executive Committee to replace Art Storey.
 - b. Consideration and possible approval of the appointment of Dan Worrall to the Harris County Historical Commission for a term ending December 31, 2016.

2. Request by the County Judge for an executive session for consideration and possible approval of the reappointments of:
 - a. Commissioner R. Jack Cagle to the Public Power Pool as Harris County's representative.
 - b. Birgit Kamps, Carl Bowles, Ray Laughter, and Sara Wroblewski to the Gulf Coast Workforce Board of the Houston-Galveston Area Council for terms ending December 31, 2016.
 - c. Ronald Beeson to the Gulf Coast Rail District for a term ending January 23, 2017.
 - d. Joseph Goins as the industry representative to the Harris-Galveston Subsidence District for a term ending March 1, 2017.
 - e. Ann Becker, Barbara Eaves, Frank Salzhandler, James Ford, Loretta Williams, Susan Armstrong, Chris Varela, DeEte Nesbitt, Gayle Davies, Jan DeVault, Nancy Burch, and Wally Saage to the Harris County Historical Commission for terms ending December 31, 2016.
 - f. Bert Keller as Chair of the Gulf Coast Rail District, with agreement by the Mayor of the City of Houston, for a term ending January 23, 2017.
3. Request by the Commissioner of Precinct 1 for an executive session for consideration and possible approval of the reappointments of:
 - a. Peter Jordan to the Harris County Industrial Development Corporation Board for a term ending February 28, 2017.
 - b. Lois J. Moore to the Mental Health-Mental Retardation Authority of Harris County for a term ending February 28, 2017.
 - c. Gerald Womack to the Mental Health-Mental Retardation Authority of Harris County for a term ending February 28, 2017.

V. Appearances before court

The Clerk of the Court or another person designated by the presiding member of the court shall keep the time for speakers. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the court.
R e f u s a l t o a b i d e b y t h e c o u r t ' s o r d e r m a y r e s u l t i n

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested to come to the podium where they will be limited to three minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes if they have not appeared at any of the four preceding court meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute.

Adjournment.

Commissioners Court*County Judge**Commissioners (4)***Services**

Public Infrastructure
 Budget Management
 Legislative Relations
 Information Technology
 Facilities & Property Management
 Public Health Services
 Pollution Control Services
 Community Services
 County Library
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice*Constables (8)**Sheriff*

Sheriff's Civil Service

Fire Marshal

Institute of Forensic Sciences

*County Clerk**District Clerk**County Attorney**District Attorney*

Public Defender

Community Supervision & Corrections

Pretrial Services

*Justices of the Peace (16)**County Courts (19)**Probate Courts (4)**District Courts (59)**Courts of Appeals (2)**Elected**Appointed***Calendar 2015****January**

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Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during Calendar 2015 on the dates noted by ☐.

Court-approved county holidays are noted by ☐. The 2016 schedule will be established by the court prior to the end of Calendar 2015.

Calendar 2016**January**

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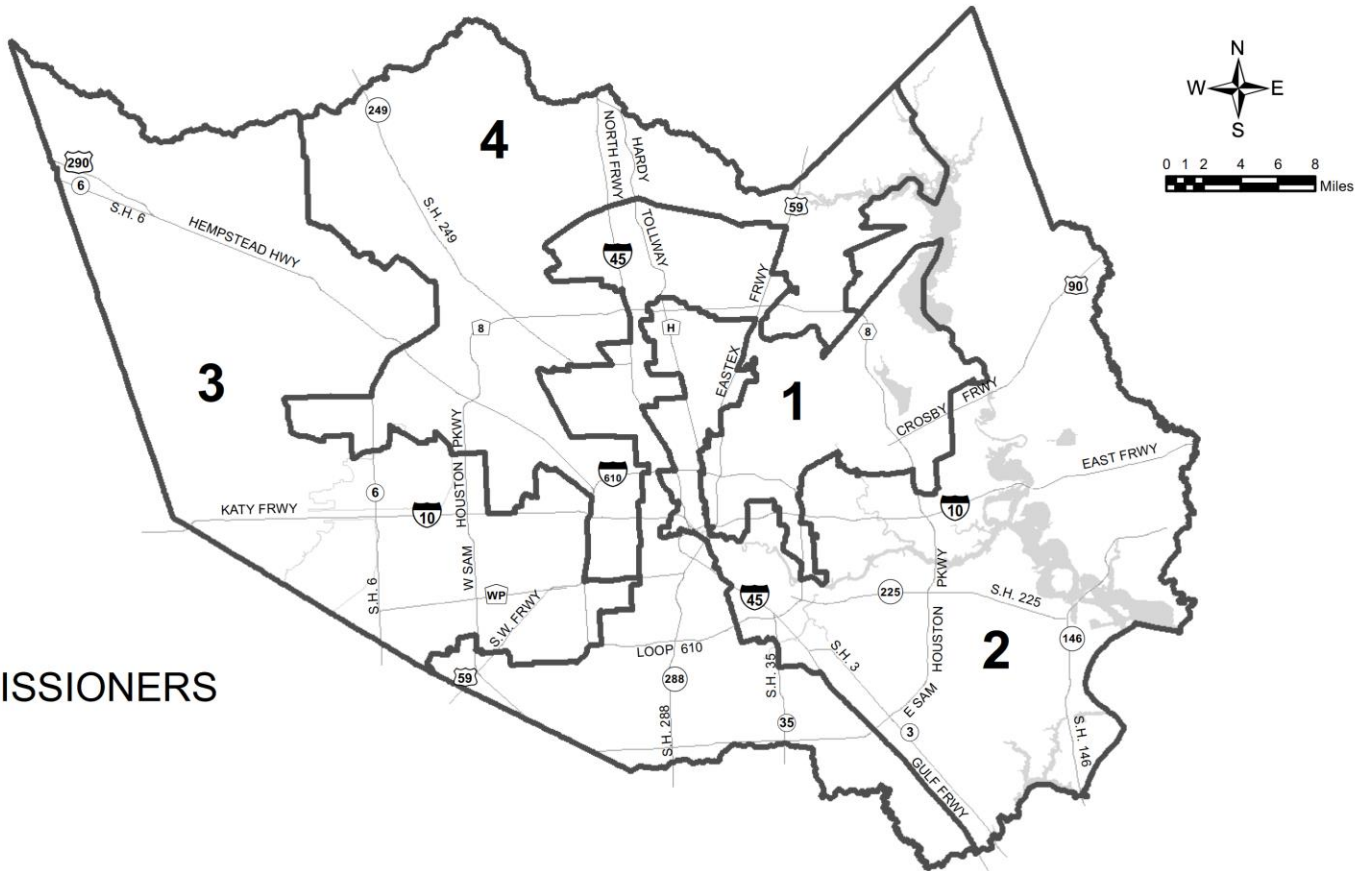
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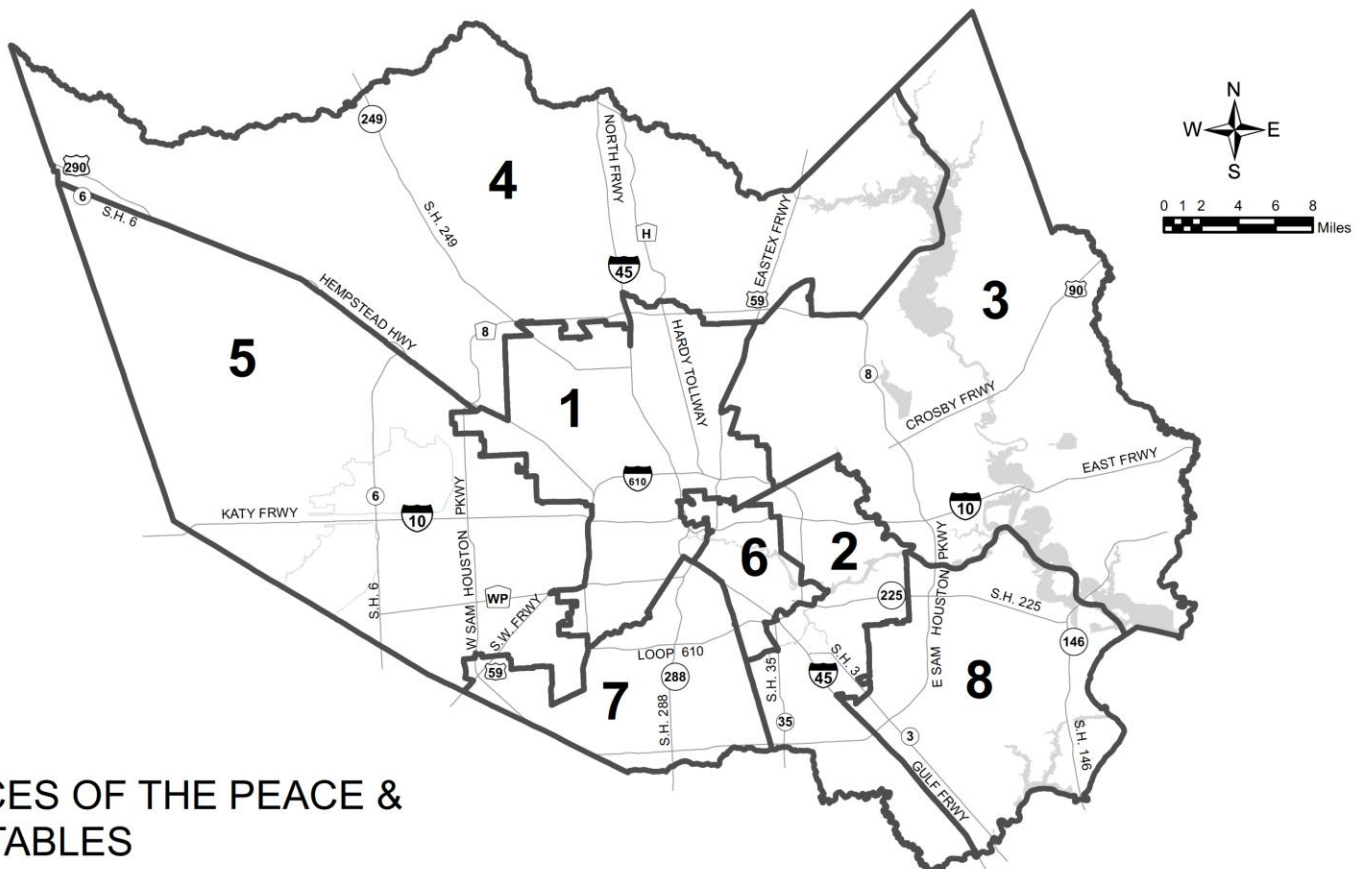
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The agenda is available on the internet at www.harriscountytx.gov/agenda. Copies of the agenda are available at 1001 Preston, Suite 938. For persons with disabilities needing accommodations such as assistive listening devices, captioning, sign language or other auxiliary aids, contact the ADA Coordinator at 713-755-4390, 713-755-4843, TTY 713-755-6870 or email HRRMHCADACoordinator@bmd.hctx.net

HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONERS



JUSTICES OF THE PEACE &
CONSTABLES