



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 ♦ Houston, Texas 77002-1817 ♦ (713) 755-5113

Ed Emmett
County Judge

Gene Locke
Commissioner, Precinct 1

Jack Morman
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

R. Jack Cagle
Commissioner, Precinct 4

January 22, 2016

To: County Judge Emmett and
Commissioners Locke, Morman,
Radack and Cagle

Re: **FY 2016-17 Budget Presentation**

The proposed policy issues and budgets for FY 2016-17 are presented for discussion. The court is scheduled to consider this information on January 26 and adopt the budgets and any new policies after a public hearing on February 9. The new budgets will be effective for the period of March 1, 2016 through February 28, 2017.

Policy Issues and Proposed County Budgets

A discussion of the County's finances and policy issues is attached along with a summary of the Auditor's preliminary estimate of available resources and the proposed budget allocations for the General and Mobility funds. Budgets for debt service, grant, special revenue and other funds will be presented for court approval along with the Auditor's final estimate of available resources on February 9.

Debt Service Funds

Resources will be allocated to the appropriate debt service funds to meet the debt service requirements for Harris County, Harris County Flood Control District, Harris County Toll Road Authority and Port of Houston Authority of Harris County.

Flood Control District

The Flood Control District will continue the plan to allocate \$60 million for operations and \$60 million for capital projects for FY 2016-17.

Harris County Hospital District

The budget for the Harris County Hospital District will be presented for court approval in February.

Port of Houston

A letter from the Port of Houston will be included with the February 9 presentation.

Policy Issues and Proposed Budgets

The following is presented for consideration as part of the proposed FY 2016-17 budget. A list of policy issues and final budgets will be presented for approval and adoption on February 9, 2016.

Population Growth and the Local Economy

Harris County continues to experience significant growth in population. The nation's third largest county has grown from 3.4 million residents in 2000 to over 4.5 million in 2015. Most of the increase in population (over 75%) has occurred in the unincorporated areas of the County. The unincorporated area would be the second largest city in Texas (behind Houston) and the fifth largest city in the U.S. if it were incorporated. By 2020, the unincorporated population is expected to actually exceed the City of Houston population.

County government has primary responsibility for this large, unique unincorporated area. The need for new roads, facilities and infrastructure throughout the county to meet the growing demand for services is expected to continue. Developing and enhancing systems is important to improve the delivery of services to the public and providing cost-effective tools for law enforcement.

The local economy has thrived over the last five years due primarily to expansion in all phases of the energy business with oil prices remaining above \$60 per barrel. The decline in oil prices that began in late 2014 has resulted in prices lower than \$50 per barrel for over 12 consecutive months and prices dipping below \$30 per barrel in 2016. The expectation that oil prices may stay at this level for an extended period of time could negatively impact property tax revenues for the county, although the impact has been limited so far.

The county is well positioned financially to deal with both the continued population growth and the potential reduction in property tax revenues that could result from low oil prices. Policies including the budget rollover and the continued focus on reducing short term borrowing have been essential to strengthening the county's balance sheet.

Maintaining a Strong Balance Sheet

Cash and Short Term Debt

Harris County has continued to make significant progress in improving the county's financial condition and strengthening its balance sheet. Cash balances in the General Fund have grown from \$149 million at the end of FY 2012 to an estimated \$754 million by the end of FY 2016. This growth in resources was necessary for the county to outgrow the need to issue Tax Anticipation Notes (TANs) to fund operating expenses during the fiscal year in advance of property tax collections, which are the primary source of revenue to fund county government.

The goal of reducing TANs from \$450 million in FY 2012 to eventually eliminating the need for interim financing will likely be accomplished earlier than expected. The amount borrowed in the current fiscal year was \$100 million and Budget Management expects to discontinue TANs borrowings for the upcoming fiscal year.

Financial policies are in place to maintain financial stability and strength. Harris County currently has the highest rating from each of the major rating agencies. Continuing to control spending combined with managing debt obligations are key to maintaining these high ratings.

Long Term Debt

The County's long term debt includes bonds issued to build roads, buildings, parks, libraries, flood control and other infrastructure projects which are repaid directly with property tax revenues. Property taxes also support repayment of bonds issued by the Flood Control District and the Port of Houston. Other long term debt issued by the Harris County Toll Road Authority and the Hotel Occupancy Tax are repaid by revenues or fees and do not involve property tax revenue.

In November 2015, voters authorized the issuance of \$848 million of new property tax supported bonds for roads, parks, a building and flood control projects related to new roads. The County plans to issue these bonds over the next 7-10 years starting in FY 2017-18.

Budget Management continues to work to accomplish the goals of maintaining a stable long term debt level without any increase in the property tax rate or increase in the tax supported debt per capita. Limiting the rate of borrowing to match existing debt principal reductions each year along with a factor for population growth is a strategy to help accomplish these goals. Considering the total cost of ownership and attempting to finance new assets over their estimated useful lives will help the county continue to meet the infrastructure demands for an expanding population.

Budget Management will continue to work with the County's financial advisors with this strategy and to monitor financial markets and identify opportunities to manage existing debt obligations.

Available Resources for the FY 2016-17 Budget

Revenue Budget

Property taxes provide 80% of general fund revenues, all of the general debt service obligations, most of the Flood Control District's budget, over \$50 million for Port of Houston debt service and over \$600 million for the Hospital District. The total taxable value of all property in Harris County has grown from \$225 billion in 2006 to over \$392 billion as of January 1, 2015.

The Auditor's preliminary revenue estimate includes 5% estimated growth in property tax levy which results in a 3.8% estimated increase in general fund revenues for FY 2016-17. New construction during 2015 and a stable housing market contribute to this growth in the tax levy.

The impact of low oil prices on new construction plans for 2016 and on the housing market could negatively impact the continued growth in the tax levy beginning with the 2017 values. Expectations of flat or possible declining revenues in future fiscal years create the need for a cautious approach in budgeting expenditures starting with the upcoming fiscal year.

Expenditure Budgets

The preliminary general fund budget allocations are included. These budgets will be finalized and balanced to the Auditor's final revenue estimate and presented for court approval on February 9.

General Fund expenditure budgets for county departments are 5.7% higher than last year's adopted budgets. The proposed budgets include \$632 million for law enforcement, \$428 million for the administration of justice, \$155 million for infrastructure and systems administration and \$176 million for county, fiscal and purchasing services. A majority of the growth in spending over the last few years has been for law enforcement and the administration of justice, which make up 76% of departmental budgets.

Labor and Benefits

Over the last five years, the County has grown by just over 1,000 employees with over 90% of the growth being for law enforcement, the District Attorney and Public Defender offices. The budget allocations provide funding for departments to cover current filled positions and the increased cost of health benefits, but do not generally include additional funding to either increase staffing or provide salary increases.

Budget Management proposes to increase the maximum salary by 3% for all general fund positions effective the first pay period in June, providing the ability for departments that have available funds to increase salaries by up to that amount at their discretion. Budget Management plans to continue to work with law enforcement and other departments during the year to make sure compensation levels are fair and competitive and will include a policy issue to that effect with the final budget.

Harris County has not approved an across the board increase in salaries since 2007. However, salaries have been increased over that time frame as determined by the individual departments with law enforcement step increases, merit increases, etc.

Operational Issues

Managing Jail Population and Indigent Defense

Significant improvements have been made over the last few years to reduce the county jail population. The Criminal Justice Coordinating Council continues to work on ideas and solutions to improve the efficiency and effectiveness of systems in place. Several initiatives aimed at reducing jail population, particularly related to pretrial detainees, have begun recently under the leadership of key elected officials including the District Attorney, Sheriff and others.

The budget for the District Attorney's office includes funding to begin adding additional prosecutors to attempt to help streamline the process which could help reduce the jail population.

The cost of providing indigent defense through court appointed attorneys and the Public Defender's Office has grown to \$50 million and continues to grow faster than the county's revenue. Budget Management will continue to work with court administration to explore alternatives to the current system.

Mental Health

Mental health is an important issue both in the community and in the jail system. The allocation of funds for mental health services in the General Fund has been adjusted in the proposed budget to include \$2 million for capital improvements for the Harris County Psychiatric Center, which is owned 50% by Harris County.

Investing in New Systems and Infrastructure

The County is in the process of replacing the financial and accounting systems which will be an expensive process but is expected to have a positive impact on county operations going forward. Key concepts in improving information systems include simplification and making sure the new system can be maintained and upgraded in the future. Enhanced efficiency should contribute to potential cost savings.

Plans to improve facilities both in the downtown area and in the unincorporated areas to improve service to the public are continuing. Ongoing efforts to build new roads and to improve and maintain existing county roads will be funded primarily through available mobility funding during the next fiscal year. Debt borrowing capacity for the upcoming year can be used to upgrade or replace facilities during a period of potential lower construction costs.

Providing a secure environment and safe facilities are important for courthouse operations, employees and customers served by the county. Downtown security was addressed last fiscal year and the availability of parking for downtown employees will continue to be reviewed. Improving security in county owned facilities outside the downtown area is currently being reviewed. Plans and proposed funding to address both parking and security will be brought back to court as needed during the budget year.

The Central Technology Services (CTS) department is working on improvements in providing radio and broadband technology services to law enforcement agencies and the Radio Services fund has been expanded and renamed the Public Service Technology fund. CTS also manages the Fleet Services fund where purchases, maintenance and repair of primarily law enforcement vehicles are handled. There are some procedural and accounting changes planned in the way departments pay for fleet services that have an effect on the budget. Transfers from CTS for both the Public Services Technology fund and the Fleet Services fund are included in the budget to implement these changes.

Law Enforcement and Contract Patrol Services

The policy to separate the Sheriff's office into 3 cost centers will take effect starting March 1. Budgets are included for Patrol and Administration (Dept. 540), Detention (Dept. 541) and Medical (Dept. 542) in the proposed budget. Budget Management continues to work with the Hospital District and the Sheriff's office to find improvements in the way medical services are provided and funded in the jail. These include the concepts of a standardized medical record, lowering the cost of medication and improving efficiency in the way inmates receive medical care. Recommendations will be brought to Court for consideration as they are developed.

Contract patrol services help enhance the effort to provide quality law enforcement coverage in all areas of the county. A schedule of contract patrol services including any changes to the program will be included with the final budget along with adjustments to the law enforcement budgets, if necessary, to account for added or reduced contract revenues.

The rates charged for contract patrol services will not change on March 1, 2016 and Budget Management recommends no increase in the rates for contracts starting March 1, 2017. This recommendation is based on lower fuel costs offsetting increases in employee health benefit expenses.

Other Issues

The County is in the process of improving the monthly Constable property sales by changing the venue from the steps of the courthouse downtown to an indoor location with parking at Bayou City Event Center located south of the 610 loop. Legislative changes also allow for online sales which is the next step in the ongoing effort to get property back on the tax rolls in a cost effective and timely manner.

The County Engineer and Budget Management will continue to review the formulas for allocating funds by Precinct for mobility and road bond funding as new data becomes available.

Recommendations to formalize the process to review and evaluate departmental efficiency and effectiveness and to study systems to make sure fees are collected on a timely basis will be brought to Court as they are developed.

Conclusion

Harris County government is well positioned to provide infrastructure and services to an expanding population base and to adjust spending plans accordingly for potential new challenges related to prolonged lower energy prices, legislative actions or weather events. Maintaining a strong balance sheet and finding ways to provide the infrastructure and services to the expanding population during a time of low oil prices will be a challenge.

NOTICE OF A PUBLIC MEETING

January 22, 2016

Notice is hereby given that a special meeting of the Commissioners Court of Harris County, Texas will be held on **Tuesday, January 26, 2016 at 9:00 a.m., prior to the regular meeting** of the Commissioners Court, in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston, Houston, Texas, for the purpose of discussing the **FY 2016-2017 budgets and policy issues** for Harris County, Flood Control District, Port of Houston, and the Hospital District.

Notice is also given that a regular meeting of the Commissioners Court of Harris County, Texas will be held on **Tuesday, January 26, 2016 following the conclusion of the special meeting** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court.

Agendas may be obtained in advance of the court meeting in the Office of Coordination & Budget Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at www.harriscountytexas.gov/agenda.

Stan Stanart, County Clerk
and Ex-Officio Clerk of Commissioners Court
of Harris County, Texas



Olga Z. Mauzy, Director
Commissioners Court Records





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Commissioner, Precinct 4

No. 16.02

AGENDA

January 26, 2016

9:00 a.m.

Consideration of preliminary budget and policy issues for FY 2016-17 for Harris County, Harris County Flood Control District, Harris County Hospital District, and Port of Houston Authority of Harris County.

The regular meeting of the Commissioners Court will begin following the conclusion of the preliminary budget and policy issues meeting.

Opening prayer by Rev. Fr. Sabastian Umouyo of St. Martin De Porres Catholic Church in Crosby.

I. Departments

1. Public Infrastructure
 - a. County Engineer
 1. Construction Programs
 2. Engineering
 3. Right of Way
 - b. Flood Control District
 - c. Toll Road Authority
2. Budget Management
3. Legislative Relations
4. Central Technology Services
5. Facilities & Property Management
6. Public Health Services
7. Community Services
8. County Library
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire Marshal
13. Institute of Forensic Sciences
14. County Clerk
15. District Clerk

16. County Attorney
17. Travel & Training
 - a. Out of Texas
 - b. In Texas
18. Grants
19. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
20. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
21. Miscellaneous

II. Emergency/supplemental items

III. Public Hearings

IV. Executive Session

V. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.harriscountytexas.gov/agenda.



I. Departments

1. Public Infrastructure

a. County Engineer

1. Construction Programs

- a. Recommendation for approval of changes in contracts with:
 - 1. Menade, Inc., for road construction at Mount Houston and Lake Houston Parkway from west of Mesa Road to west of Beltway 8 East in Precinct 1, adding 75 calendar days and resulting in a reduction of \$51,892 from the contract amount (13/0229-8, APIN 09101M23D1).
 - 2. Angel Brothers Enterprises, Inc., for construction of Lockwood Road from North Lake Houston Parkway to south of Union Pacific Railroad in Precinct 1, adding eight calendar days and resulting in an addition of \$76,508 to the contract amount (14/0300-3, UPIN 14101MF07901).
 - 3. DivisionOne Construction for renovation of the County Library's administrative offices in Precinct 1, resulting in an addition of \$65,180 to the contract amount (15/0125-1, UPIN 14035MF08301).
 - 4. Allgood Construction Company, Inc., for final construction of various road improvements in the Cloverleaf area in Precinct 2, resulting in a reduction of \$742,582 from the contract amount (13/0194-2, UPIN 13289MF05C01).
 - 5. Allgood Construction Company, Inc., for final construction of Freeport Street, Phase II from IH-10 to Hollypark Drive in Precinct 2, resulting in a reduction of \$591,974 from the contract amount (13/0194-4, UPIN 14102M23JZ02).
 - 6. AAA Asphalt Paving, Inc., to adjust contract quantities to reflect actual construction amounts for Cloverleaf, Phase II road improvements in Precinct 2, resulting in an addition of \$1,980 to the contract amount (15/0097-2, UPIN 15289MF0DR01).
 - 7. Angel Brothers Enterprises, Inc., to adjust contract quantities to reflect actual construction amounts for North Main Street intersection improvements from FM-1942 to the south in Precinct 2, resulting in an addition of \$11,846 to the contract amount (15/0126-1, UPIN 15102MF0C901).
 - 8. Hubco, Inc., for final construction of Clay Road from Scone Street to SH-6 in Precinct 3, resulting in a reduction of \$49,892 from the contract amount (13/0223-2, UPIN 13030MF04601).
 - 9. Hassell Construction Co., Inc., for the TranStar emergency building expansion project in Precinct 4, resulting in an addition of \$56,804 to the contract amount (12/0046-13, UPIN 09208M23B900).
 - 10. Goldshire Developers for expansion of an evidence building and construction of new modular buildings for the Fire Marshal's office in Precinct 4, resulting in an addition of \$13,229 to the contract amount (14/0241-5, UPIN 14213MF0A101).

11. Teamwork Construction Services, Inc., to adjust contract quantities to reflect actual construction amounts for a boat ramp at Jesse H. Jones Park in Precinct 4, adding 31 calendar days and resulting in no change to the contract amount (15/0160-1, UPIN 14104MF0BQ01).
- b. Recommendation for approval of substantial completion certificates with:
 1. ISI Contracting, Inc., for armor joint repairs, joint sealing, and related items for various bridges in Precinct 2 (UPIN 13102MF03901).
 2. Stripes & Stops Co., for pavement markings and related items for various roads in Precinct 2 (UPIN 14102MF09401).
 3. Angel Brothers Enterprises, Inc., for various road repairs in the Wade Camp area for the BetterStreets2Neighborhoods Community Program in Precinct 2 (UPIN 15102MF0BZ01).
 4. Professional Traffic Control for thermoplastic striping and related items in Precinct 3 (UPIN 13103MF03W01).
- c. Recommendation for authorization to issue a purchase order to Associated Testing Laboratories, Inc., in the amount of \$135,472 for testing and inspection services in connection with construction of Randolph Road from north of Spencer Highway to south of Red Bluff Road in Precinct 2.
- d. Recommendation that the court approve a temporary speed limit reduction on the county maintained portion of South Piney Point Road from Memorial Drive to south of Carlton Park Court in connection with a paving and drainage improvement project in Precinct 3.

2. **Engineering**

- a. Recommendation for approval of the following plats:
 1. Northwest Cullen Plaza No. 2 in Precinct 1; Hovis Surveying Company.
 2. Aldine ISD Compass in Precinct 2; Jones & Carter, Incorporated.
 3. BK Haden in Precinct 2; Windrose Land Services, Incorporated.
 4. Harris County Emergency Services District No. 50 in Precinct 2; Terra Surveying Company, Incorporated.
 5. North Shore Meadows in Precinct 2; The Interfield Group, LLC.
 6. St. Charles Place partial replat in Precinct 2; The Interfield Group, LLC.
 7. Bridgeland Hidden Creek, Section 33 in Precinct 3; Costello, Incorporated.
 8. Bridgeland Westgreen Boulevard street dedication, Section 1 in Precinct 3; Costello, Incorporated.
 9. Cypress Oaks, Section 2 in Precinct 3; Van De Wiele & Vogler, Incorporated.
 10. Dellrose, Section 1 in Precinct 3; Texas Engineering and Mapping Company.
 11. First Choice Collision in Precinct 3; Global Surveyors, Incorporated.
 12. Heaven Estates in Precinct 3; Thomas Land Surveying.
 13. Hidden Arbor replat in Precinct 3; LJA Engineering, Incorporated.

14. Huffmeister Office Condos in Precinct 3; IDS Engineering Group.
 15. Mountain Springs in Precinct 3; Broussard Land Surveying, LLC.
 16. Towne Lake, Section 39 in Precinct 3; EHRA.
 17. Boudreaux Lakes in Precinct 4; Lupher, LLC.
 18. Champions Stonebridge Commercial in Precinct 4; Windrose Land Services, Incorporated.
 19. Northwest Orion Terrace in Precinct 4; Surv-Tex Surveying, Incorporated.
 20. Park at Meadowhill Run, Section 5 amending plat in Precinct 4; IDS Engineering Group.
 21. Springwood Square in Precinct 4; Tetra Surveys & Appraisals.
 22. Sunset Ridge West Sanitary Treatment Plant in Precinct 4; Benchmark Engineering Corporation.
 23. Sunset Ridge West, Sections 4 and 5 in Precinct 4; Benchmark Engineering Corporation.
- b. Recommendation that the County Judge execute partnership agreements with:
1. Harris County Municipal Utility District No. 172 for relocation of district facilities that are in conflict with the county's project to construct improvements to Barker Cypress Road from Longenbaugh Drive to Tuckerton Road in Precinct 3 (UPIN 141033954020).
 2. Northwest Harris County Municipal Utility District No. 5 for installation of irrigation sleeves at various locations under Louetta Road as part of the county's project to construct roadway and drainage improvements on Louetta Road from Blanco Trails Lane to Telge Road in Precinct 4 (UPIN 14104MF08W01).
 3. Lakewood Glen Property Owners Association, Inc., for traffic signal improvements at the intersection of Grant Road and Louetta Road, and installation of irrigation sleeves at certain locations under Grant Road as part of the county's project to construct roadway and drainage improvements on Grant Road from Spring Cypress Road to Old Kluge Road in Precinct 4 (UPIN 14104MF07D02).
 4. Lakewood Oaks Estates Homeowners Association, Inc., for installation of irrigation sleeves at various locations under Grant Road as part of the county's project to construct roadway and drainage improvements on Grant Road from Spring Cypress Road to Old Kluge Road in Precinct 4 (UPIN 14104MF07D02).
 5. Harris County Water Control & Improvement District No. 136 for relocation of district facilities that are in conflict with the county's project to construct improvements to Treaschwig Road-B from east of Birnam Wood Boulevard to Cypresswood Drive in Precinct 4 (UPIN 14104MF08Y01).
 6. Harris-Montgomery Counties Municipal Utility District No. 386 for the submerged storm sewer agreement for The Woodlands Creekside Park West, Section 30 in Precinct 4.

- c. Recommendation that the County Judge execute amendments/agreements with:
 - 1. Neel-Schaffer, Inc., in an amount not to exceed \$100,000, with a \$100 retainer fee, for on-call engineering services in connection with safety improvements on roadways adjacent to the Union Pacific railroad tracks at various county-wide locations (UPIN 16035MF0HD01).
 - 2. Pierce Goodwin Alexander and Linville, Inc., in the amount of \$74,883 for engineering services for design and modernization of elevators at Lyndon B. Johnson Hospital at 5656 Kelley Street in Precinct 1 (UPIN 16802MF0GJ01).
 - 3. TEDSI Infrastructure Group, Inc., in an amount not to exceed \$250,000, with a \$100 retainer fee, for on-call traffic engineering and related services in connection with various county projects in Precinct 2 (UPIN 16035MF0G704).
 - 4. Traffic Engineers, Inc., in an amount not to exceed \$250,000, with a \$100 retainer fee, for on-call engineering and associated surveying services to provide traffic signal replacement for various locations in Precinct 3 (UPIN 16035MF0G705).
 - 5. Johnston, LLC, in the additional amount of \$17,000 for architectural and engineering services to design the Peden Building central plant tie-in to the Harris County central plant in Precinct 2 (UPIN 16035MF0FG01).
 - 6. Johnston, LLC, in the additional amount of \$22,500 for architectural and engineering services for renovation and relocation of the Ben Taub General Hospital campus at 1504 Taub Loop in Precinct 1 (UPIN 16035MF0EQ01).
 - 7. Brooks & Sparks, Inc., in the additional amount of \$9,284 for engineering services for design and construction of a four-lane concrete boulevard and detention basin on Cypress Rosehill Road from north of M128-00-00 to north of Seidel Cemetery Road in Precinct 3 (UPIN 161033001517).
 - 8. Landtech Consultants, Inc., in the amount of \$494,384 for engineering services for design and construction of Cypress Rosehill Road, Segment 11 from north of Seidel Cemetery Road to north of FM-2920 in Precinct 3 (UPIN 161033001518).
 - 9. Midtown Engineers, LLC, in the amount of \$150,000 for on-call engineering services in connection with various traffic signals and related projects in Precinct 3.
 - 10. Rahaman and Associates, Inc., dba Western Group Consultants, in the additional amount of \$150,000 for on-call engineering and surveying services in connection with construction maintenance and/or repair of various projects in Precinct 3.
 - 11. SWCA, Incorporated, dba SWCA Environmental Consultants, in the additional amount of \$100,000 for on-call environmental consultant services and related work in connection with various county projects.
- d. Recommendation for deposit of funds received from the Rotary Club of North Shore in the amount of \$10,000 in connection with a pedestrian bridge at North Shore Park in Precinct 2.

- e. Recommendation for authorization to negotiate with:
 - 1. Johnson Traffic Design for on-call engineering services in connection with a traffic signal replacement.
 - 2. Weisser Engineering & Surveying Company in the amount of \$150,000 for engineering services for an on-call surveying contract.
- f. Recommendation for authorization to retain financial surety, and repair and maintain infrastructure for:
 - 1. 208 Meadowview Farms, Ltd., in the amount of \$3,600 for Meadowview Farms, Section 10 in Precinct 1.
 - 2. LGI Homes-Texas, LLC, in the amount of \$1,960 for West Meadows, Section 4 final plat in Precinct 2.
 - 3. Canyon Lakes 1892, Ltd., in the amount of \$2,100 for Greenhouse Road extension north of Longenbaugh in Precinct 3.
 - 4. KB Home Lone Star, Inc., in the amount of \$2,380 for Barker Village, Section 2 partial replat in Precinct 4.
 - 5. LGI Homes-Texas, LLC, in the amount of \$7,155 for Deerbrook Estates, Section 10 in Precinct 4.
- g. Recommendation for release of financial surety for Woodmere Development, Co., Ltd, in the amount of \$2,160 for Ricewood Village, Section 11 in Precinct 3.
- h. Recommendation that the court authorize the consultants to proceed with the design phases and approve study reports prepared by:
 - 1. Brooks & Sparks, Inc., for Cypress Rosehill Road-10 from north of M128-00-00 to north of Seidel Cemetery Road in Precinct 3 (UPIN 161033001517).
 - 2. Isani Consultants, LP, for Colonial Parkway in Precinct 3 (UPIN 161033971502).
 - 3. R.G. Miller Engineers for Fairfield Place Drive from north of Cumberland Ridge Drive to Schiel Road in Precinct 3 (UPIN 16103MF0ES01).
- i. Recommendation that the court accept and execute an encroachment permit and an addendum to the encroachment permit between the county and the City of Houston for use and occupancy of public street right of way in connection with the Harris County Joint Processing Center in Precinct 2.
- j. Recommendation that the court approve the road material update for all affected roads and for the changes to be reflected in the Harris County Road Log database.
- k. Recommendation for authorization to transfer two positions and employees, including associated budget and accrued time balances to the County Attorney's Office and Central Technology Services effective February 20, 2016.

3. **Right of Way**

- a. Recommendation that the court authorize the county to accept from Cargill, Incorporated, the donation of a storm sewer easement across certain property in connection with the Peninsula Street project, Tract 3 in Precinct 2, and that the County Judge execute the easement agreement and donation form (UPIN 15102MF0D401).
- b. Recommendation that the court authorize the county to accept from Metro Mini Storage/Fairfield, Ltd., the donation of land in connection with the Louetta Road extension at US-290 project, Tract 1 in Precinct 3, and that the County Judge execute the donation form.
- c. Recommendation that the County Judge execute donation forms and that the court authorize the county to accept real estate donations from:
 1. Janna Lynell Krum of Tract 39 for the Mason Creek West hike and bike trail project in Precinct 3.
 2. Karin Crawford of Tract 40 for the Mason Creek West hike and bike trail project in Precinct 3.
 3. Elizabeth M. and Joe W. Elliott of Tract 41 for the Mason Creek West hike and bike trail project in Precinct 3.
 4. Richard B. Bailey of Tract 42 for the Mason Creek West hike and bike trail project in Precinct 3.
 5. Miriam and Salvador Rosas of Tract 82 for the Mason Creek West hike and bike trail project in Precinct 3.
 6. Patrick Radigan of Tract 96 for the Mason Creek West hike and bike trail project in Precinct 3.
 7. Dana J. and Robert Jared Triska of Tract 97 for the Mason Creek West hike and bike trail project in Precinct 3.
- d. Recommendation that the court approve certain projects, decrees of public necessity and convenience, acquisition of specific properties on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 1. A tract for the Cypress Rose Hill Road-8 project from Grand Parkway to M128-00-00 in Precinct 3 (UPIN 151033001513).
 2. 12 tracts for the Cypress Rose Hill Road-10, Precinct 3 funded, project from north of M128-00-00 to north of Seidel Cemetery Road in Precincts 3 and 4 (UPIN 161033001517).
- e. Recommendation that the court authorize the county to purchase certain tracts for negotiated prices, and that appropriate officials take necessary actions to complete transactions for:
 1. Tract 10 for \$236,319, \$10,000 over the appraised value, for the Grant Road project in Precinct 4 (UPIN 14104MF07D02).

2. Tract 22 for \$69,122, \$6,000 over the appraised value, for the Grant Road project in Precinct 4 (UPIN 14104MF07D02).
 3. Tract 24 for \$10,500, \$1,750 over the appraised value, for the Treaschwig Road, Segment B project in Precinct 4 (UPIN 14104MF08Y01).
- f. Recommendation that the court authorize the county to convey to Harris County Municipal Utility District No. 468 a water meter easement across certain property in connection with the installation of a water meter and MUD services at the county's Kickerillo-Mischer Preserve Park in Precinct 4, and that the County Judge execute the water meter easement document.

b. **Flood Control District**

1. Recommendation that the County Judge execute agreements with:
 - a. Houston-Galveston Area Council in the amount of \$30,000 for the purchase of county-wide aerial photography and related services.
 - b. Harris County Municipal Utility District 148 for the MUD to construct and maintain a pedestrian bridge crossing Unit P127-00-00 in Precinct 1, with no funds required by the district.
 - c. Edminster, Hinshaw, Russ & Associates, Inc., in the amount of \$714,062 to provide design, bidding, and construction phase engineering services for the Zube Park detention basin, Phase II project in Precinct 3 (UPIN 160900L501E2).
 - d. Malcomson Road Utility District to construct and maintain a public hike and bike trail along Unit K142-05-00 between Spring Cypress Road and Lakewood Crossing Drive and the end of the channel in Precinct 4, with no funds required by the district.
2. Recommendation for authorization to negotiate an agreement with Quantum Environmental Consultants, Inc., for county-wide environmental consulting services, and to provide specialized services in desilt testing and environmental site assessments.
3. Recommendation for authorization to negotiate engineering services agreements with:
 - a. HDR Engineering, Inc., for a feasibility study to identify flood risks and strategies for mitigation of risks to communities along South Mayde Creek, Unit U101-00-00 in Precinct 3.
 - b. Ninyo and Moore for geotechnical engineering services in support of the stabilization of stormwater detention basin for Unit U520-01-00 in Precinct 4.
4. Recommendation for approval of construction documents and authorization to seek bids for three-week periods, and that the director be authorized to issue addenda as necessary for:
 - a. General repairs on White Oak, Vince, and Little Vince bayous in Precincts 1, 2, and 4.

- b. Brays Bayou federal flood control project, control structures, Discrete Segment 19 in Precinct 3 (UPIN 110900D1E019).
- 5. Recommendation that appropriate officials take necessary actions, execute the contract and bonds, and that the contracts be awarded to:
 - a. Affordable Land Services, LLC, in the amount of \$51,960 for Phase 2 site improvements and wetlands construction in the Cypress Creek Watershed in Precinct 3 (UPIN 160900K700E2).
 - b. R&T Ellis Excavation, Inc., in the amount of \$496,211 for sediment removal and channel erosion repairs in the Brays Bayou Watershed in Precinct 3.
- 6. Recommendation for approval of changes in contracts with:
 - a. N&Z Contracting, Inc., for general repairs in the Sims Bayou Watershed in Precincts 1, 2, and 3, adding 51 working days and resulting in no change to the contract amount (13/0295-03).
 - b. Trans-Global Solutions, Inc., for Brays Bayou federal flood control project, channel modifications from Lidstone to Calhoun in Precincts 1 and 2, adding 45 working days and resulting in an addition of \$181,897 to the contract amount (14/0338-02, UPIN 030900D1E004).
 - c. DRC Emergency Services, LLC, for South Richey stormwater detention basin excavation in Precinct 2, adding 157 working days and resulting in an addition of \$838,941 to the contract amount (14/0103-02, UPIN 130900C506E3).
- 7. Recommendation that Units E500-21-00 and E521-04-00 in the White Oak Bayou in Precinct 1 be added to the district's stormwater management system for identification purposes only in anticipation of future incorporation into the district's maintenance system.
- 8. Recommendation that the County Judge execute the Department of Army license with the U.S. Army Corps of Engineers, Galveston District to access Units U100-00-00 and U101-00-00 for selective clearing and debris removal, and to access land in South Mayde Creek and Langham Creek for flood control purposes in the Addicks Reservoir Watershed in Precincts 3 and 4.
- 9. Request for authorization to close the completed Bretshire stormwater detention basin project in Precinct 2 (UPIN 090900P518E3).
- c. **Toll Road Authority**
 - 1. Recommendation that the County Judge execute an amendment to an engineering services agreement with Walter P. Moore and Associates, Inc., to expand the scope of services to increase compensation and payment in the additional amount of \$575,000 to evaluate, recommend, and prepare design plans to remediate potential deterioration due to age related corrosion in steel and alkali-silica reaction in concrete structures, or other miscellaneous structural deficiencies needing remediation in all precincts, extend the time of performance and revise the provision of delivery notices, and for appropriate officials to take necessary actions to complete the transaction (UPIN 130505R125).

2. Recommendation for authorization to reduce retainage by 2% on a purchase order for Lone Star Road Construction, Ltd., in connection with the Tomball Tollway mainlanes from SH-249 southbound to the Sam Houston Tollway westbound direct connector in Precinct 4 (UPIN 130505R124).
3. Recommendation for authorization to seek statements of qualifications from firms capable of providing professional services to perform system-wide inspection and condition assessments of the existing roadway and facility infrastructure in all precincts.
4. Recommendation for authorization to fund 30 additional deputy constable patrol positions to be requested by the constable precincts for the toll road system, and authorization to reclassify two current positions for dispatch services in connection with the Toll Road Authority/Incident Management Division effective February 6, 2016.

2. **Budget Management**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$168,914 and three workers compensation recoveries in the total amount of \$4,504; tort claim settlement recommendations in the total amount of \$23,514; denial of 46 claims for damages; transmittal of claims for damages received during the period ending January 19, 2016; and that the County Judge execute two releases in exchange for payments to the county in the total amount of \$11,457 in connection with settlement of accident claims.
- b. Request for approval of guidelines for county government operations status and designation of essential personnel due to severe inclement weather or other emergencies.
- c. Request for approval to transfer certain employees and positions between Public Infrastructure Coordination, Engineering, Construction Programs, Right of Way, and Budget Management, including accrued time balances effective February 6, 2016.
- d. Transmittal of investment transactions and maturities for the period of December 29, 2015-January 19, 2016.
- e. Request for approval of payments for interest due on commercial paper notes.
- f. Request for approval of the February 2016 debt payment for Tax and Subordinate Lien Revenue Refunding Bonds, Series 2009C, in the amount of \$582,581, and to wire payment to the paying agent on the maturity date of February 15, 2016.
- g. Request for approval to decrease commercial paper funding by \$4 million for the Ben Taub Hospital Trauma Center project.

- h. Request for approval of commercial paper funding in the amount of \$12 million for the Canal Street warehouse renovation project.
- i. Request for approval of the Harris County Investment Policy that has been prepared in accordance with the Public Funds Investment Act.
- j. Transmittal of the quarterly investment report in accordance with the Public Funds Investment Act.
- k. Transmittal of the quarterly commercial paper status report.
- l. Request for approval of new vehicle control numbers, changes to various attributes of certain VCNs, and authorization to delete certain VCNs assigned to various departments.
- m. Request for approval of payments to the Houston Independent School District for annual property taxes for the Sweeney Building at 301 Main in the amount of \$28,277, and the Pillot Building at 300 Fannin in the amount of \$46,046.
- n. Request for approval of authorized budget appropriation transfers for the Flood Control District and certain county departments.

3. **Legislative Relations**

Request for authorization to lease a parking space in the Congress Plaza garage at an annual cost of \$840.

4. **Central Technology Services**

- a. Request for authorization to destroy certain records of Justices of the Peace 1.2, 5.1, 6.2, and 8.2, the Sheriff's Department, and Constable, Precinct 8 in accordance with the records control schedule.
- b. Request that the County Judge execute telecommunications license agreements with the City of Houston for the county to lease space on city tower site facilities at 3203 South Dairy Ashford, 3718 Reed Road, 7201 West Greens Road, 7720 Airport Blvd., 8675 Clinton Drive, 11410 Beamer Road, and 13505 Aqueduct Road for the department's radio communications equipment at a cost of \$2,400 for the initial term of each agreement.
- c. Request that the County Judge execute an interlocal agreement with Harris County Emergency Services District No. 9 to allow the county to place LTE equipment on the district's communications tower at no cost to the county.

5. Facilities & Property Management

- a. Request for authorization to renew annual agreements with:
 - 1. TriCal Commercial Investments, LLC, for lease of space at 3737 Red Bluff Road in Pasadena in Precinct 2 for Public Health Services for the period of April 1, 2016-March 31, 2017 at an annual cost of \$367,369.
 - 2. Kagan Properties Venture I, Ltd., for lease of storage space at 4010 Ace Street in Precinct 3 for Public Health Services for the period of April 1, 2016-March 31, 2017 at an annual cost of \$27,890.
- b. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

6. Public Health Services

- a. Request for approval of an order to assess the cost to abate a public nuisance at 210 Lilac Circle in Crosby in Precinct 2 and an order to abate a public nuisance at 0 Westbank in Precinct 4.
- b. Request for approval of agreements with Benedictine University and the University of Massachusetts/School of Public Health, MPH Program in Public Health Practice for certain students to use designated county health facilities for educational and training purposes in connection with an internship program.
- c. Request for approval to use Healthy Living Matters grant funds to pay for food and related items for various meetings to be held January-November 2016.
- d. Request for authorization for the Veterinary Public Health Division to:
 - 1. Accept donations in the total amount of \$1,079.
 - 2. Conduct reduced cost pet adoption events for the period of February 1, 2016-January 31, 2017.
- e. Request for approval of an amendment to an intergovernmental cooperation agreement with the Texas Health and Human Services Commission in connection with Medicaid Administrative Claims.

7. Community Services

- a. Request for approval of two deferred down payment assistance loans in the total amount of \$26,550 for certain low- or moderate-income homebuyers in Precincts 3 and 4.
- b. Request for approval of amendments to annual action plans for Program Years 2014 and 2015.

- c. Request for authorization for certain employees to use county vehicles for travel to various meetings in Travis County and within the contiguous region of the Houston Metro Area during the fiscal year at no additional cost to the county.
- d. Request for approval of a waiver to the Harris County Purchasing Agent rules and procedures on delinquent taxes and acceptance of an escrow agreement to ensure property payment of 2014-2015 ad valorem taxes assessed against Woodland Christian Towers, Inc., for property at 600 Tidwell Road pending the outcome of litigation with the Harris County Appraisal District.
- e. Request for authorization to transfer a total of \$965,000 from the department's general fund to establish discretionary matches for the Community Development Block Grant, HOME, and Emergency Solutions Grant programs, and a required match for the Federal Transit Administration.
- f. Request for authorization to extend and reassign certain grant-funded positions to the appropriate general and job ledger keys for the HUD Program Year 2016-17 effective February 20, 2016.
- g. Request for approval of revised Harris County Home Repair Program policies and procedures, an optional voluntary relocation policy, and authorization for the director or his designee to execute required Home Repair Program documents effective March 1, 2016.

8. **County Library**

Request for authorization to renew annual concession agreements with friends groups of 18 county branch libraries, and that two percent of the gross receipts of funds raised on county property be deposited into the individual branch library's donation fund account.

9. **Youth & Family Services**

a. **Texas A&M AgriLife Extension**

Request for authorization to reimburse an employee \$110 for membership fees paid to the Texas Association of Extension 4-H Agents.

b. **Juvenile Probation**

- 1. Transmittal of documents certifying that the Burnett-Bayland Rehabilitation Center, Leadership Academy, Youth Village, and Juvenile Detention Center are suitable for the detention or confinement of children in accordance with the Texas Family Code.
- 2. Request for authorization to correct the payroll records of certain employees.

c. **Protective Services for Children & Adults**

1. Request for approval of a special revenue fund to receive and use Federal Medical Assistance Percentages funds in connection with the 1115 Waiver Program.
2. Request for approval to use the department's general fund, grant funds, and special revenue funds for expenditures and reimbursements to purchase food and beverage items for various programs, meetings, and activities related to the Board of Directors, Children and Family Permanency Planning, Parent/Teen and Truancy training, Youth Service Center Food Services, Kinder Emergency Shelter, Adult Services, family conferences, disproportionality initiatives, and partner planning meetings and conferences for the period of March 1, 2015-February 29, 2016.
3. Request for authorization to use family protection funds in the total amount of \$11,560 to purchase gift cards from various stores for client services.
4. Request for authorization to accept donations from various donors in the total amount of \$82,810.

d. **Children's Assessment Center**

Request for approval of a memorandum of understanding between the county and The Children's Assessment Center Foundation to recognize income from various grants associated with fiscal years 2016 and 2017 and their allocation to the usage fee.

10. **Constables**

- a. Request by Constable Rosen, Precinct 1, for:
 1. Authorization to use the petty cash account to purchase supplies for various county functions/events during calendar year 2016.
 2. Approval of payment in the amount of \$35 for renewal of membership with the National Association of Town Watch.
 3. Authorization to correct the payroll records of certain employees.
- b. Request by Constables Jones, Camus, Martinez, and Sandlin, Precincts 3, 5, 6, and 8, for approval of changes to the lists of regular deputies and reserve officers with oaths and/or bonds.
- c. Request by Constable Jones, Precinct 3, for authorization to accept the donation of various items from The Commons of Lake Houston/The Commons Crime Watch.
- d. Request by Constable Herman, Precinct 4, for authorization to accept forfeiture checks in the total amount of \$8,664 in connection with cases in the 174th and 180th District Courts, and from the District Attorney's Office.

- e. Request by Constable Camus, Precinct 5, for authorization to:
 - 1. Accept seizure checks in the total amount of \$6,177 in connection with cases in the 269th and 334th District Courts.
 - 2. Reimburse an employee \$29 for a fuel purchase.
 - 3. Change the title and increase the maximum salary of a sergeant position and a deputy position effective February 6, 2016.
 - 4. Correct the payroll records of certain employees.
- f. Request by Constable Martinez, Precinct 6, for:
 - 1. Approval of a law enforcement agreement with the Houston Housing Authority for the services of a lieutenant, two sergeants, and 19 deputy positions for the period of March 1, 2016-February 28, 2017.
 - 2. Authorization to correct the payroll records of certain employees.

11. **Sheriff**

- a. Request for approval to cancel a law enforcement agreement with Estates of Highland Creek Homeowners Association effective January 9, 2016, and delete a deputy position effective January 8, 2016.
- b. Request for approval of payment in the amount of \$30,487 to the City of Beaumont in connection with a license plate recognition project in connection with the High Intensity Drug Trafficking Area program.
- c. Request for authorization to accept amendments to agreements with the U.S. Department of Justice to amend funds in the total amount of \$32,898 in connection with the Organized Crime Drug Enforcement Task Force for reimbursement of overtime for the period of October 1, 2014-September 30, 2015.
- d. Request for approval of quarterly payments in the total amount of \$118,500 to the City of Houston for the department's share of the Houston TranStar operating costs.
- e. Request for authorization to correct the vehicle identification numbers of two trailers and an all-terrain vehicle that were previously accepted as a donation.
- f. Request for authorization to retire a canine from active service and transfer custody to his assigned handler with release of liability.
- g. Request for authorization to reimburse a former inmate \$600 as restitution for missing personal property.
- h. Request for authorization to reimburse an employee \$200 for costs incurred to obtain latent print certification.
- i. Request for authorization to correct the payroll records of certain employees.

- j. Request for authorization to accept the donation of a check in the amount of \$25 from Ken R. Lee for the Motorist Assistance Program.
- k. Request for authorization to correct the hourly rate of pay for an employee, and approval of a one-time payment in the amount of \$437.

12. **Fire Marshal**

Recommendation for authorization to reimburse employees from the petty cash account in an additional amount of \$500 for a total not to exceed \$2,500 for miscellaneous items including parking, supplies, and other fees associated with training, meetings, and emergency operations during calendar years 2015 and 2016.

13. **Institute of Forensic Sciences**

Request for authorization to host the Topics in Forensic Science Conference to be held February 8-9, 2016 at 8686 Kirby Drive in the Texas Medical Center for approximately 250 attendees using grant funds in the amount of \$27,000.

14. **County Clerk**

- a. Transmittal of the minutes of the court's regular meeting of January 5, 2016.
- b. Request that the court adopt the early voting schedule, including locations, dates, and times in connection with the March 1, 2016 Democratic and Republican primary elections, and that required notices be published.

15. **District Clerk**

- a. Request for authorization to add Neighborhood Centers, Inc., and K9s4COPs to non-profit organizations listed to receive juror pay donations.
- b. Transmittal of a certified copy of an order from the Board of District Judges approving the County Auditor's budget for FY 2016-17.
- c. Request for authorization to purchase 51 replacement cellular phones, and add three cellular phones for use by management staff.
- d. Request for authorization to correct the payroll records of certain employees.

16. **County Attorney**

- a. Request for approval of orders authorizing legal action and litigation expenses in connection with cases in various County and District Courts, an environmental case in Precinct 4, and a Sheriff's Civil Service Commission case.

- b. Request for approval of orders authorizing settlement and execution of release in connection with cases in the 113th and 189th District Courts.
- c. Request for approval of orders authorizing execution of amendments to agreements with:
 1. East Aldine Management District, International Management District, and Montrose Management District to promote additional resources to community protection activities and increase civil enforcement within the geographical boundaries of the districts effective February 29, 2016-February 28, 2017, with a payment to the county in the amount of \$182,500.
 2. Greater Sharpstown Management District, Hobby Area Management District of Harris County, Harris County Improvement District Number 5-Brays Oaks, and Spring Branch Management District of Harris County to promote additional resources to community protection activities and increase civil enforcement, within the geographical boundaries of the districts effective February 29, 2016-February 28, 2017 with a payment to the county in the amount of \$193,000.
- d. Request that the County Judge execute, on behalf of the county, an amended voluntary cleanup program agreement with The Texas Commission on Environmental Quality in connection with the county's multi-use facility at 6900 Gessner Road.
- e. Request for approval to donate seized asset funds in the amount of \$5,000 to Crimestoppers, Incorporated.
- f. Request for approval of an assistant county attorney position and an administrative assistant position funded through the use of Title IV-E and discretionary funds to provide adequate staffing for the 507th Family District Court effective January 23, 2016.
- g. Request for authorization to correct the payroll record of an employee.

17. **Travel & Training**

a. **Out of Texas**

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
1.	PHS	2	Health Impact Assessment Practitioner Workshop	3/6-9	Oakland, CA	\$2,910	Grant
2.	PHS	5	North American Health Conference	6/11-14	Niagara Falls, NY	\$10,751	Grant
3.	Library	4	Public Library Association Conference	4/6-9	Denver, CO	\$7,740	Other
4.	Dom. Rel.	6	Social studies evaluations	TBD	Various	\$9,000	Other
5.	Juv. Prob.	2	Youth transportation to residential placement facilities*	FY 2016-17	Various	\$12,051	Grant
6.	PSCA	-	Runaway and homeless youth prevention training (<i>\$4,814 appvd. 10/27/15 for 2 empls.-date change</i>)	11/8-12/2015	New Orleans, LA	-	Grant
7.	CAC	1	To provide fact witness court testimony	2/15-17	Bristol, FL	\$1,400	Other
8.	Const. 1	1	National Law Enforcement training*	4/18-22	Atlanta, GA	\$1,800	Other
9.	Sheriff	1	Intl. Assn. of Chiefs of Police pretrial reform training	1/31-2/3	Alexandria, VA	\$1,305	Other
10.	Sheriff	2	National Commission on Correctional Health Care Conf.	4/8-13	Nashville, TN	\$3,150	Other

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
11.	Inst. F.S.	1	Postmortem toxicology interpretation training (<i>\$3,575 appvd. 12/1/2015 for 1 empl.-adding empl. & exp.</i>)	1/24-29	Philadelphia, PA	\$1,725	Other
12.	DA	1	To conduct witness interviews	1/27-29	St. Louis, MO	\$825	Other
13.	Co. Cts.	3	Public defense summit	2/4-7	San Diego, CA	\$4,665	General
14.	Dist. Cts.	1	National Association of Drug Court Training Conference	6/1-4	Anaheim, CA	\$2,500	Grant
15.	OHSEM	1	National Hurricane Conference	3/20-24	Orlando, FL	\$2,450	General
16.	Com. 4	1	Municipal Forestry Institute Conference	2/21-26	Shepherdstown, WV	\$450	General
						\$2,099	Grant
Subtotal		32	Out of Texas average cost per employee: \$2,026			\$64,821	

b. In Texas

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
1.	OCE	1	SharePoint administrator software training	TBD	Houston	\$2,760	General
2.	OCE	-	AutoCAD software training* (<i>\$895 appvd. 12/15/2015 for 1 empl.-date change & use of county vehicle</i>)	2/1-4	Houston	-	General
3.	OCE	2	University of Houston career & internship fair	2/24	Houston	\$250	General
4.	OCE	1	Designated Representative Licensing class & exam*	3/7-11	Bryan	\$1,251	General
5.	OCE	3	Texas On-Site Wastewater Association Conference*	3/14-16	Waco	\$1,605	General
6.	FCD	5	Project management seminar*	2/5	Houston	\$2,250	FCD
7.	FCD	24	Texas Floodplain Management Association Conference*	3/8-11	Houston	\$8,857	FCD
8.	FCD	3	JavaScript software conference*	4/2	Houston	\$645	FCD
9.	TRA	1	Board of Advisors meeting	1/29	Arlington	\$325	TRA
10.	TRA	1	Texas Bond Buyers Finance Conference	2/1	Austin	\$200	TRA
11.	BMD	1	Public Risk Management Association quarterly board mtgs.	TBD	Austin	\$1,800	Other
12.	BMD	2	Tx. Dept. of Ins.-Division of Workers' Comp. quarterly mtgs.	TBD	Austin/Dallas	\$900	Other
13.	CTS	7	Channel frequency & statewide ID plan updates*	2/16	Bastrop	\$210	Other
14.	CTS	3	Texas Public Safety Technology Conference	4/3-6	Galveston	\$2,633	General
15.	CTS	3	South Central Arc Users Group Conference*	4/20-22	Corpus Christi	\$1,955	General
16.	CTS	4	ESRI Petroleum Geographic Info. System Conf.	4/26-28	Houston	\$600	General
17.	PHS	1	Ryan White Texas grantee meeting	2/18-19	Fort Worth	\$700	Grant
18.	PHS	6	Medicine and religion conference	3/4-6	Houston	\$3,021	General
19.	PHS	1	Principles of Lactation Management Conference	3/9-10	Longview	\$560	Grant
20.	PHS	1	Tuberculosis intensive training	4/5-8	San Antonio	\$1,300	Other
21.	PHS	1	Lactation Counseling & Problem Solving Conference	4/6	Longview	\$335	Grant
22.	PHS	5	Kinder Institute luncheon	4/19	Houston	\$745	General
23.	PHS	-	Texas Unites for Animals Conference (<i>\$5,600 appvd. 12/15/2015 for 4 empls.-date change</i>)	4/22-25	Austin	-	General
24.	CS	1	Houston Apartment Assn. State of the Industry breakfast	1/26	Houston	\$90	General
25.	CS	3	Tx. Veterans Commission funding proposal presentation	1/26-27	Austin	\$2,290	General
26.	CS	1	Texas Veterans Commission Summit	2/9	College Station	\$138	General
27.	CS	2,400	Dept. staff trainings, public meetings, & workshops	FY 2016-17	Houston	\$5,000	General
28.	Dom. Rel.	40	Social studies evaluations	TBD	Various	\$10,000	Other
29.	Dom. Rel.	1	Child custody evaluations seminar	2/20	Dallas	\$450	Grant
30.	Dom. Rel.	2	Family mediation training	1/28-30	Houston	\$1,560	Grant
31.	Dom. Rel.	3	Texas Association of Dom. Rel. Offices board mtg.	4/15	Fort Worth	\$950	Grant

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
32.	Dom. Rel.	1	Family mediation training	4/15-17 & 22-24	Houston	\$1,345	Grant
33.	Juv. Prob.	16	Cognitive behavioral change training program	1/5-6	Houston	\$400	Grant
34.	Juv. Prob.	1	Texas Association for Counselor Education Conference	1/28-29	Austin	\$777	Grant
35.	Juv. Prob.	1	Crimes Against Persons Conference (\$100 appvd. 11/10/2015 for 2 empls.-adding empl. & exp.)	2/11	Stafford	\$15	Grant
36.	Juv. Prob.	1	Criminal Justice System & IDD Conference	2/19	Houston	\$5	Grant
37.	Juv. Prob.	6	Office of the Atty. Gen. Crime Victim Services Conf.*	2/22-24	Corpus Christi	\$3,628	Grant
38.	Juv. Prob.	8	Juvenile Law Conference*	2/22-24	San Antonio	\$5,914	Grant
39.	Juv. Prob.	2	Legal conference for educators	2/26	Houston	\$335	Grant
40.	Juv. Prob.	2	Youth enrichment activities training*	FY 2016-17	Various	\$3,280	General
41.	Juv. Prob.	3	Youth transportation*	FY 2016-17	Various	\$5,000	General
42.	Juv. Prob.	3	Texas Juvenile Justice Department meetings*	FY 2016-17	Various	\$15,000	Grant
43.	Juv. Prob.	3	Site visits to youth in placement facilities (2 empls. & 1 youth)	FY 2016-17	Various	\$24,000	General
44.	Juv. Prob.	20	Performance management training	3/10-11	Houston	\$5,000	Grant
45.	PSCA	1	Leadership & team building event and information exchange	1/25-28	Austin	-	Other
46.	PSCA	1	Tx. Network of Youth Services membership & board mtg.	2/11-12	Austin	\$426	General
47.	PSCA	6	ACCEPT Youth Program meeting (2 empls. & 4 youth)	2/19-21	Austin	\$480	General
48.	PSCA	29	Sam Houston State University college tour* (2 empls., 2 non-empls., & 25 youth)	3/18	Huntsville	\$150	Grant
49.	CAC	10	Child abuse prevention task force training	2/4	Houston	\$100	General
50.	CAC	50	Religious diversity awareness training	2/24	Houston	\$500	General
51.	Const. 2	1	Civil process training	7/26-29	Austin	\$150	Other
52.	Const. 5	2	Instructor certification course*	2/15-19	Baytown	\$150	Other
53.	Sheriff	2	Tx. Commission on Jail Standards meetings & hearings*	Various	Austin	\$5,120	General
54.	Sheriff	2	Prairie View A&M University job fair*	2/10	Prairie View	\$375	General
55.	Sheriff	1	National Jail Leadership Command Academy training*	FY 2016-17	Huntsville	\$1,760	General
56.	Sheriff	2	Sam Houston University job fair*	3/2	Huntsville	\$75	General
57.	Sheriff	5	Reid interview & advanced interrogation course*	3/7-10	Houston	\$2,505	General
58.	Sheriff	3	Military recruitment job fairs*	Various	Houston	\$4,144	General
59.	Fire M.	1	Police K-9 science online course	TBD	Houston	\$140	General
60.	Fire M.	3	Compressed & Liquefied Natural Gas discussion forum*	3/17-18	San Antonio	\$555	General
61.	Fire M.	3	Texas Department of Emergency Management Conf.*	4/5-8	San Antonio	\$2,536	General
62.	Fire M.	1	Tx. Environmental Law Enf. Assn. Training Conf.*	4/16-21	Bandera	\$960	Other
63.	Inst. F.S.	9	DNA intensive mixture training	1/14-15	Houston	-	Other
64.	Dist. Clk.	1	County & District Clerks Association Conf. (\$1,770 appvd. 10/13/2015 for 2 empls.-adding empl. & exp.)	1/18-21	San Marcos	\$1,000	General
65.	Dist. Clk.	1	Disaster Awareness Conference	3/31	Houston	\$595	General
66.	Dist. Clk.	1	Statewide electronic filing in criminal cases hearing	4/4-5	Austin	\$560	General
67.	Dist. Clk.	1	County & District Clerks legal education program	4/26-29	Round Rock	\$1,180	General
68.	PD	1	Tx. Conference of Urban Counties Educ. & Policy Conf. (\$580 appvd. 1/5 for 1 empl.-adding empl. & exp.)	1/13-15	Montgomery	\$485	General
69.	JP 3.2	4	Justice Court personnel seminar & certification exam	2/22-24	Galveston	\$740	General
70.	JP 5.1	1	Texas Justice Court Judges Association training	7/7-10/2015	Austin	\$796	General
71.	Dist. Cts.	3	Juvenile Law Conference	2/22-24	San Antonio	\$3,450	General
72.	Dist. Cts.	6	Texas Association of Drug Court Training Conference	4/20-22	San Antonio	\$5,000	Grant
73.	Auditor	4	Forensic analytics & fraud prevention seminar	2/1	Houston	\$800	General
74.	Auditor	6	Leadership Excellence & Development Online Conf.	2/3-4	Houston	\$636	General

	Dept.	# Empl.	Purpose	Date(s)	Location	Cost	Fund
75.	Auditor	2	Tx. Health Facility Diversion Training Conference	3/4	Houston	\$367	General
76.	Auditor	18	Houston Institute of Internal Auditors Conference	4/11	Houston	\$4,585	General
77.	Tax A-C	1	Human Resource Gulf Coast Symposium	5/11-13	Houston	\$540	General
78.	Tax A-C	3	Tx. Association of Counties Legislative Conference*	8/23-26	Austin	\$2,900	General
79.	Co. Judge	1	Program consultation with criminal justice staff	2/19	Sherman	\$335	Grant
80.	OHSEM	1	Texas Weather Conference*	2/4-6	Austin	\$530	General
81.	OHSEM	1	SXSW open data and social media safety presentation*	3/10-14	Austin	\$1,490	General
82.	Com. 3	1	Backflow prevention assembly testers license renewal	2/29-3/2	Richmond	\$520	General
83.	Com. 4	1	Emergency Management Conference	2/7-10	San Marcos	\$1,030	General
Subtotal		2,784	In Texas average cost per employee: \$60			\$165,744	
Total		2,816				\$230,565	

*Travel by county vehicle

FY 2015-16 = 3/1/15-2/29/16

FY 2016-17 = 3/1/16-2/28/17

General \$	Grant \$	Other \$	Total \$
103,103	72,770	54,692	230,565
Cumulative FY 2015-16 & FY 2016-17	Out of Texas \$	In Texas \$	Total \$
	1,370,809	2,583,303	3,954,112

18. Grants

a. Request by **Public Health Services** for authorization to:

1. Accept an amendment to an agreement with the Texas Department of State Health Services for additional grant funds in the amount of \$990,000 previously certified on September 29, 2015, and to extend the end date to August 31, 2016 for the Fee-for-Service portion of the Expanded Primary Health Care Program.
2. Accept an amendment to an agreement with the Texas Department of State Health Services to update the general provisions and indemnification clauses for the Family Planning Fee-for-Service and the Family Planning categorical portions of the Family Planning Services Program.
3. Accept from the Texas Department of State Health Services updated contract documents for an award previously accepted on October 27, 2015 for the Women, Infants, and Children Program, and accept a data usage agreement with the Texas Health and Human Services Enterprise.
4. Accept an amendment to an agreement with the Texas Department of State Health Services to update the data usage agreement portion of the contract, reallocate budget line items, and add an additional match of \$14,374 for the Strategic Prevention Framework/Partnerships for Success Project.
5. Accept an amendment to an agreement with the Texas Department of State Health Services to update the general provisions section, and accept the contractual basis for the categorical portion of the award contract for the FY 2016 Expanded Primary Health Care Program.
6. Increase the salary maximums of four grant-funded registered nurse positions for the Expanded Primary Health Care Program.

7. Create a program coordinator position for the Strategic Prevention Framework Partnerships for Success Project effective February 6, 2016.
 8. Accept from the Texas Department of State Health Services grant funds in the amount of \$249,654, with no required match, for the HIV Prevention Services Program.
 9. Extend certain positions through February 17, 2017 for the Ryan White Part-A Grant Administration program, and temporarily transfer \$88,180 from the department's general fund pending receipt of the grant award.
 10. Submit an application for an amendment to an agreement to the Texas Department of State Health Services for additional grant funds in the amount of \$10,000, and to increase the cash match by \$1,000, for the Community Preparedness Section/One Time Unique Program.
-
- b. Request by **Community Services** for authorization to accept an amendment to an agreement with the Child Care Council of Greater Houston, Inc., to accept additional PY 2015 Emergency Solutions Grant Program funds in the amount of \$27,169, with a required match of \$14,400, to provide homelessness prevention services for eight additional eligible low-income families.
 - c. Request by the **County Library** for authorization to accept from the Texas State Library and Archives Commission grant funds in the amount of \$6,000, with no required match, in support of the Family Place Libraries Project at the Northwest Library, and that the County Judge execute the memorandum of understanding.
 - d. Request by **Juvenile Probation** for authorization to accept from the Houston-Galveston Area Council grant funds in the amount of \$14,000, with no required match, for the Regional Juvenile Mental Health Services Program.
 - e. Request by **Protective Services for Children & Adults** for authorization to accept from the Texas System of Care Consortium grant funds in the amount of \$5,000, with no required match, for the Authentic Youth and Young Adult Engagement Initiative.
 - f. Request by **Constable Rosen, Precinct 1**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$96,758, with a combined match of \$96,758, for the Selective Traffic Enforcement Program.
 - g. Request by **Constable Mark Herman, Precinct 4**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$51,904, with a combined match of \$15,180, for the Selective Traffic Enforcement Program.
 - h. Request by **Constable Walker, Precinct 7**, for authorization to submit an application to the Texas Department of Transportation for grant funds in the amount of \$197,251, with a combined match of \$58,876, for the Selective Traffic Enforcement Program.

- i. Request by the **Sheriff** for authorization to accept amendments to agreements with the Office of National Drug Control Policy to reduce High Intensity Drug Trafficking Area grant funds by a total of \$26,811 for the FY 2014 Major Drug Squad and Houston Investigative Support Center Initiatives.
- j. Request by the **Institute of Forensic Sciences** for authorization to accept an amendment to an agreement with the U.S. Department of Justice to extend the end date through March 31, 2017 for the Characterization of Performance-Enhancing Peptides Program.
- k. Request by the **Public Defender** for authorization to accept from the State of Texas/Office of Court Administration grant funds in the amount of \$400,000, with no required match, for the DNA Mixture Protocol Change Program.
- l. Request by the **District Courts** for authorization to accept from the United Way of Greater Houston grant funds in the amount of \$5,000, with no required match, for the Veterans' Court Behavioral Health Training Program.
- m. Request by the **County Judge** for authorization to:
 - 1. Submit an application to the Texas Department of Public Safety for grant funds in the amount of \$489,689, with a required match of \$489,689, for the FY 2016 Emergency Management Performance Grant Program.
 - 2. Extend four positions to February 28, 2017 for the Ryan White Part-A Grant Planning Council's Office of Support, and temporarily transfer \$42,196 from the department's general fund pending receipt of the grant award.

19. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of audited claims, including final payments to:
 - a. AAA Asphalt Paving, Inc., for general civil construction services and related items in Precinct 3.
 - b. Allgood Construction Co., Inc., for improvements of various roads in the Cloverleaf area in Precinct 2 for Community Services.
 - c. Allgood Construction Co., Inc., for road construction on Freeport Street from IH-10 to Hollypark Drive in Precinct 2 for Community Services.
 - d. Batterson, LLP, for thermoplastic striping certain roads and related items for various locations in Precinct 4.
 - e. Beyer Construction, LLC, for repair and maintenance of existing subdivision infrastructures and related items for various roads for the Office of the County Engineer.
 - f. BRH Garver Construction, LP, for construction of the Crenshaw stormwater detention basin for the Flood Control District.
 - g. Cutler Repaving, Inc., for refurbishing various roads in the Harvey Camp area in Precinct 4.

- h. DCE Construction, Inc., for repair and replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Harvey Camp area in Precinct 4.
 - i. Hubco, Inc., for repairs and construction of asphalt parking lots, roads, hike and bike trails, and related items for various locations in Precinct 3.
 - j. ISI Contracting, Inc., for guardrail/bridge railing repairs and related items for various locations in Precinct 1.
 - k. Professional Traffic Control for thermoplastic striping, pavement markings, raise reflectorized markers, and related items for various locations in Precinct 3.
 - l. P-Ville, Inc., for mowing and various maintenance services for certain locations in the southern central region of the county for the Flood Control District.
 - m. P-Ville, Inc., for mowing and various maintenance services for certain locations in the western region of the county for the Flood Control District.
 - n. Stripes & Stops Company for paint striping various roads and related items in the Lyons Camp area in Precinct 4.
 - o. TNM Corporation, dba Magnolia Gardens Nursery, to supply various trees for the Flood Control District.
 - p. TNM Corporation, dba Magnolia Gardens Nursery, to supply various trees for the Flood Control District's capital improvement program.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
 - 3. Transmittal of the unaudited and unadjusted monthly financial report for the month ending November 30, 2015.
 - 4. Request for authorization for the County Auditor and certain employees to travel throughout the county to attend seminars and training sessions offered by professional organizations during the fiscal year, with associated costs included in membership fees, and approval of \$1,200 for parking expenses.
 - 5. Request for authorization to decrease a vice confidential fund account in the amount of \$4,000, to establish a petty cash account in the amount of \$4,000, and approval to change certain fund categories for the Sheriff's Department.
 - 6. Request for approval of payments to the Houston Independent School District for annual property taxes for the Sweeney Building at 301 Main in the amount of \$28,277, and the Pillot Building at 300 Fannin in the amount of \$46,046.

b. **Treasurer**

Transmittal of an amended report of monies received and disbursed for November 2015.

c. **Tax Assessor-Collector**

Request for approval of tax refund payments.

d. **Purchasing**

1. Request for approval of projects scheduled for advertisement:
 - a. Plastic liner bags for the county.
 - b. Alternative dispute resolution services for the Administrative Office of the District Courts.
 - c. Construction manager at risk services for construction of the Sheriff's 9-1-1 Call Center at the future East Aldine Management District Town Center in Precinct 2 for the Office of the County Engineer.
 - d. Construction manager at risk for the Ben Taub Hospital operating room expansion and thermal energy corporation utility transition in Precinct 1 for the Office of the County Engineer.
 - e. Back-up generators and associated construction at the Washburn Tunnel, J.D. Walker Community Center, and Leon Grayson Community Center in Precinct 2 for the Office of the County Engineer.
 - f. New construction of on-site sewage facilities at various locations and related items for the county for the Office of the County Engineer.
 - g. Uniforms and related items for Precinct 4.
 - h. Provide printed materials for Precinct 4.
 - i. Bridge construction at Greenhouse Road over Cypress Creek in Precinct 3 for the Office of the County Engineer.
 - j. Road construction at Aldine Mail Route Road from Airline Drive to east of Lillja Road in Precinct 1 for the Office of the County Engineer.
 - k. An Enterprise Resource Planning implementation partner for the county.
 - l. Video conferencing endpoints and related items for Central Technology Services.
 - m. Renovation of the fifth floor of the Administration Building in Precinct 1 for the Office of the County Engineer.
 - n. Professional architectural and/or engineering services for design of the Veterinary Care and Adoption Center for the Office of the County Engineer.
2. Request for approval of a State of Texas Department of Information Resources cooperative contract purchase from General Datatech, LP, low quote in the amount of \$76,667 for Cloud Management Platform software for the Flood Control District.
3. Request for approval of a General Services Administration cooperative purchasing program from Selex ES, dba ELSAG North America, LLC, only quote in the amount of \$193,105 for automatic license plate reader camera equipment for Houston HIDTA.
4. Request for approval of a Texas Multiple Award Schedule cooperative program purchase from MCFSA, Ltd., dba Argyle Security Group, only quote in the amount of \$138,700 for repair and retrofit of the basement control center in the Criminal Justice Center.

5. Request for approval of Texas Association of School Boards BuyBoard cooperative program awards to:
 - a. MLN Company low quote in the amount of \$63,595 for the project price, with bonding in the amount of \$2,150, for a boiler replacement at 4625 Crites Street for Facilities & Property Management, subject to applicable bonds to be received.
 - b. LJ Power Generators low quote in the amount of \$96,830 for replacement of a generator at Annex 11 for Facilities & Property Management.
6. Recommendation that awards be made to:
 - a. AssetWorks, LLC, Option 2, lowest priced proposal meeting requirements for commercial property appraisal services for the county and Flood Control District, and that the County Judge execute the agreement.
 - b. Gulf Coast Stabilized Materials only bid in the amount of \$115,000 for two-sack cement stabilized sand for various locations in Precinct 4 for a one-year initial term (UPIN 16104M23JJ01).
 - c. Bishop Lifting Products only bid in the amount of \$133,614 for replacement of electric hoists and wire cable sheaves for the North and South Ferryboat Landings in Precinct 2, subject to applicable bonds to be received.
 - d. Southwest Shipyard, LP, only bid in the amount of \$291,760 for replacement of water, fuel, bilge, air piping, and installation of engine room blower fans for Lynchburg Ferryboats in Precinct 2, subject to applicable bonds to be received.
 - e. Greater Houston Transportation Company, as primary vendor for Options 2A and 2B, and Lone Silver Transportation, as secondary vendor for Options 1A and 1B, best bids per option and a modification of contract to allow for a secondary vendor for transportation services for patients and packages for Public Health Services for the period of January 26, 2016-January 27, 2017, with four one-year renewal options.
 - f. TLC Trucking & Contracting, Inc., low bid in the amount of \$579,406 for the construction price for road construction at Cypress North Houston Road in Precinct 3, subject to applicable bonds to be received for the construction price, with a maximum incentive payment of \$25,000 for early completion (UPIN 151033973311).
 - g. Manhattan Construction Company lowest priced proposal in the amount of \$15,160,400 for renovation of a warehouse for the District Attorney and District Clerk, subject to applicable bonds to be received, with Item D not being awarded (UPIN 13208MF05K01).
7. Request for approval of renewal options with:
 - a. Legacy Community Health Services, Inc., for supplemental Ryan White Program Part-A Services for the health insurance assistance program for certain HIV/AIDS infected individuals residing within the Houston Eligible Metropolitan area for the Public Health Services/Ryan White Grant Administration Division for the period of March 1, 2016-February 28, 2017 at a cost of \$1,029,000.

- b. Houston Area Women's Center; Resolve It, Inc.; Victim Assistance Centre, Inc., SAFE Visitation; and Victim Assistance Centre, Inc., SAFE Exchange for court-related family violence and child abuse prevention, intervention, family strengthening, mental health, counseling, legal, and marriage preservation services for Domestic Relations for the period of March 1, 2016-February 28, 2017 at a cost of \$30,000 each.
 - c. Accudata Systems Inc., for enterprise vulnerability management services and related items for Central Technology Services for the period of February 10, 2016-February 9, 2017 at a cost of \$50,000.
 - d. Harris Corporation, RF Communications Division, and Motorola Solutions, Inc., for multi-band subscriber radios for the county for the period of January 29, 2016-January 28, 2017 at a total cost of \$1 million.
 - e. Vulcan Signs for Items A.1-11 and D.1-79; Roadrunner Traffic Supply, Inc., Items F.1-20 and F.22-23; Osburn Associates, Inc., Items C.1-68, E.1-6, and F.24-33; and Allied Tube & Conduit Corp., Items B.1-9, for sign material and related items for the county for the period of February 1, 2016-January 31, 2017 at a total cost of \$330,000.
 - f. Whitley Penn, LLP, for audit services for state seized and forfeited assets for the county for the Budget Management Department for the period of February 11, 2016-February 10, 2017 at a cost of \$147,500.
8. Transmittal of an award to Schoenmann Produce lowest overall offer in the amount of \$343,623 for produce for Harris County jails and Protective Services for Children & Adults for the period of February 1-May 31, 2016.
9. Request for approval to utilize a contract with The Gordian Group, Inc., in the amount of \$250,000 for consulting services for the Job Order Contracting Management System for the Harris County Hospital District, dba Harris Health System, for the period ending January 24, 2017.
10. Transmittal of a modification of contract with One Source Toxicology Laboratory, Inc., in the additional amount of \$200,000 for drug testing kits or collection cups and confirmation of urinalysis samples for Community Supervision & Corrections for the extended term of February 3-March 31, 2016, or until a new agreement is executed.
11. Request that the County Judge execute amendments to agreements with:
- a. Legacy Community Health Services, Inc., in additional amounts of \$100,000 and \$146,250, and Saint Hope Foundation, Inc., \$312,225 and \$24,100 for Ryan White Program Part-A and Minority AIDS Initiative services for Public Health Services/Ryan White Grant Administration Division for the period ending February 29, 2016.
 - b. Pathway to Recovery, Inc., in the additional amount of \$28,960 for substance abuse treatment services for the Harris County STAR Drug Court Program for the period of September 1, 2015-August 31, 2016.

12. Request that the County Judge execute an amendment to a State of Texas Department of Information Resources cooperative contract with SHI Government Solutions, Inc., for the purchase of licenses through the Microsoft Select Plus Affiliate program for Microsoft Enterprise products for the county at no additional cost to the county for the period of April 1, 2015-March 31, 2016.
13. Request that the County Judge execute interlocal amendments/agreements with The University of Texas Health Science Center at Houston for:
 - a. Parking for UTHHealth staff at Lyndon B. Johnson Hospital for the Department of Public Safety for the period ending August 31, 2016, with revenue in the amount of \$75,600.
 - b. Resident psychiatric and physician supervision services for the Children's Assessment Center for the period of March 12, 2016-March 11, 2017 in the amount of \$110,000.
14. Request for approval of a sole source exemption from the competitive bid requirements for Atser Systems, Inc., in the amount of \$150,000 for the Capital Improvement Project Management and Tracking Software System license, maintenance, and off-site hosting services for Construct-IT, Track-IT, and Assure-IT modules for the Toll Road Authority for the period of February 8, 2016-February 7, 2017.
15. Request for authorization to sell certain county surplus, confiscated property, and recyclable materials at internet auction, and to dispose of any unsold items.
16. Request for authorization to delete certain property from the inventories of the County Library and Sheriff's Department.
17. Transmittal of notice of receipt of funds in the total amount of \$79,136 from the sale of surplus and confiscated property through the county's public surplus online auction and Houston Auto Auction for the period of December 1-31, 2015.
18. Transmittal of bids and proposals for advertised jobs that were opened January 11 and 25, 2016 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.
19. Transmittal of an award with Aramark Correctional Services, LLC, best proposal received for inmate commissary services for the Sheriff's Department detention facilities for a one year initial term, with four one-year renewal options.

20. **Commissioners Court**

a. **County Judge**

1. Request for approval of resolutions:
 - a. Congratulating and commending Thomas Mason for 30 years of service to Harris County.
 - b. Congratulating and commending Charles Dean for 21 years of service to Harris County.
 - c. Congratulating and commending Deborah Venjohn Lasker for 18 years of service to Harris County.
 - d. Congratulating and commending Margie Trevino for 30 years of service to Harris County.
 - e. Designating February 13, 2016 as Community Emergency Response Team Rodeo Day in the county.
 - f. Designating February 26, 2016 as a special day of honor recognizing Nathelyne Archie Kennedy, P.E., as 2016 Engineer of the Year.
2. Request that the Office of the County Engineer determine the impact of converting the underground levels of the Astrodome to either underground parking and/or storage areas, and that OCE report their findings including associated cost estimates to the court during the FY 2017 Capital Improvement Program hearing.

b. **Commissioner, Precinct 1**

c. **Commissioner, Precinct 2**

1. Recommendation that the County Judge execute an agreement with East Lake Houston Youth Soccer Association to use and make improvements to a certain portion of Crosby Park for recreational purposes for the period of February 1, 2016-January 31, 2021.
2. Recommendation that the County Judge execute concessionaire agreements for the period of February 1, 2016-January 31, 2021 with:
 - a. Bay Area Texas Baseball to use and make improvements to a certain portion of the Dad's Club Sports Complex.
 - b. Bay Area Youth Softball to use and make improvements to a certain portion of Bay Area Park.
 - c. Bayside Area Little League, Inc., to use and make improvements to the Seabrook Sports Complex.
 - d. Baytown Saint's Soccer Club, Inc., to use and make improvements to the Baytown Soccer Complex.
 - e. Crosby Sports Association to use and make improvements to a certain portion of Crosby Park and the Crosby Sports Complex.
 - f. Highlands Sports Association, Inc., to use and make improvements to a certain portion of the Highlands Sports Complex.

- g. NASA Area Baseball League to use and make improvements to a certain portion of Bay Area Park.
- h. North Channel Little League to use and make improvements to a certain portion of North Shore Park.
- i. North Channel Soccer Club to use and make improvements to a certain portion of North Shore Park.
- j. Space City Futbol Club, Inc., to use and make improvements to a certain portion of Dad's Club Sports Complex.

d. **Commissioner, Precinct 3**

- 1. Recommendation that the County Judge execute an interlocal agreement with the City of Spring Valley for restriping five roadways.
- 2. Transmittal of a list of amended traffic sign installations and/or changes for proper recording in accordance with engineering and traffic investigations and Texas Motor Vehicle Laws.
- 3. Request for authorization to accept a check in the amount of \$65 from Royal Oaks Garden Club for the purchase of a Sweet Gum tree to be planted in Nob Hill Park.

e. **Commissioner, Precinct 4**

- 1. Request for authorization for I Ran Marathons to host a marathon benefiting the Girls on the Run of Bexar County and Texas Pediatric Society Foundation charities at John Pundt Park on February 20, 2016.
- 2. Request for authorization to correct the payroll records of certain employees.

21. **Miscellaneous**

- a. Transmittal of petitions filed in the 129th, 152nd, 215th, and 333rd District Courts.
- b. Transmittal by the Harris County Sports & Convention Corporation of the NRG Park quarterly report of operations for the period of September 1-November 30, 2015.

II. Emergency/supplemental items

III. Public Hearings

IV. Executive Session

- 1. Request by the County Judge for an executive session for selection of a replacement for Commissioner El Franco Lee to serve on the Purchasing Agent Committee.

2. Request by the Commissioner of Precinct 2 for an executive session for discussion and possible action of the reappointment of Colonel John D. Kennedy to the Port of Houston Authority Commission.

V. Appearances before court

The Clerk of the Court or another person designated by the presiding member of the court shall keep the time for speakers. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the court. Refusal to abide by the court's order may result in a Contempt of Court Citation.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested to come to the podium where they will be limited to three minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes if they have not appeared at any of the four preceding court meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute.

Adjournment.

Commissioners Court

County Judge**Commissioners (4)**

Services

Public Infrastructure
Budget Management
Legislative Relations
Central Technology Services
Facilities & Property Management
Public Health Services
Pollution Control Services
Community Services
County Library
Youth & Family Services

Fiscal Services & Purchasing

Auditor
Treasurer
Tax Assessor-Collector
Purchasing

Administration of Justice

Constables (8)**Sheriff**

Sheriff's Civil Service

Fire Marshal

Institute of Forensic Sciences

County Clerk**District Clerk****County Attorney****District Attorney**

Public Defender

Community Supervision & Corrections

Pretrial Services

Justices of the Peace (16)**County Courts (19)****Probate Courts (4)****District Courts (59)****Courts of Appeals (2)**

Elected

Appointed

Calendar 2016

January							February							March							April							May							June							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S								
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Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during Calendar 2016 on the dates noted by ☐.

Court-approved county holidays are noted by ☐. The 2017 schedule will be established by the court prior to the end of Calendar 2016.

Calendar 2017

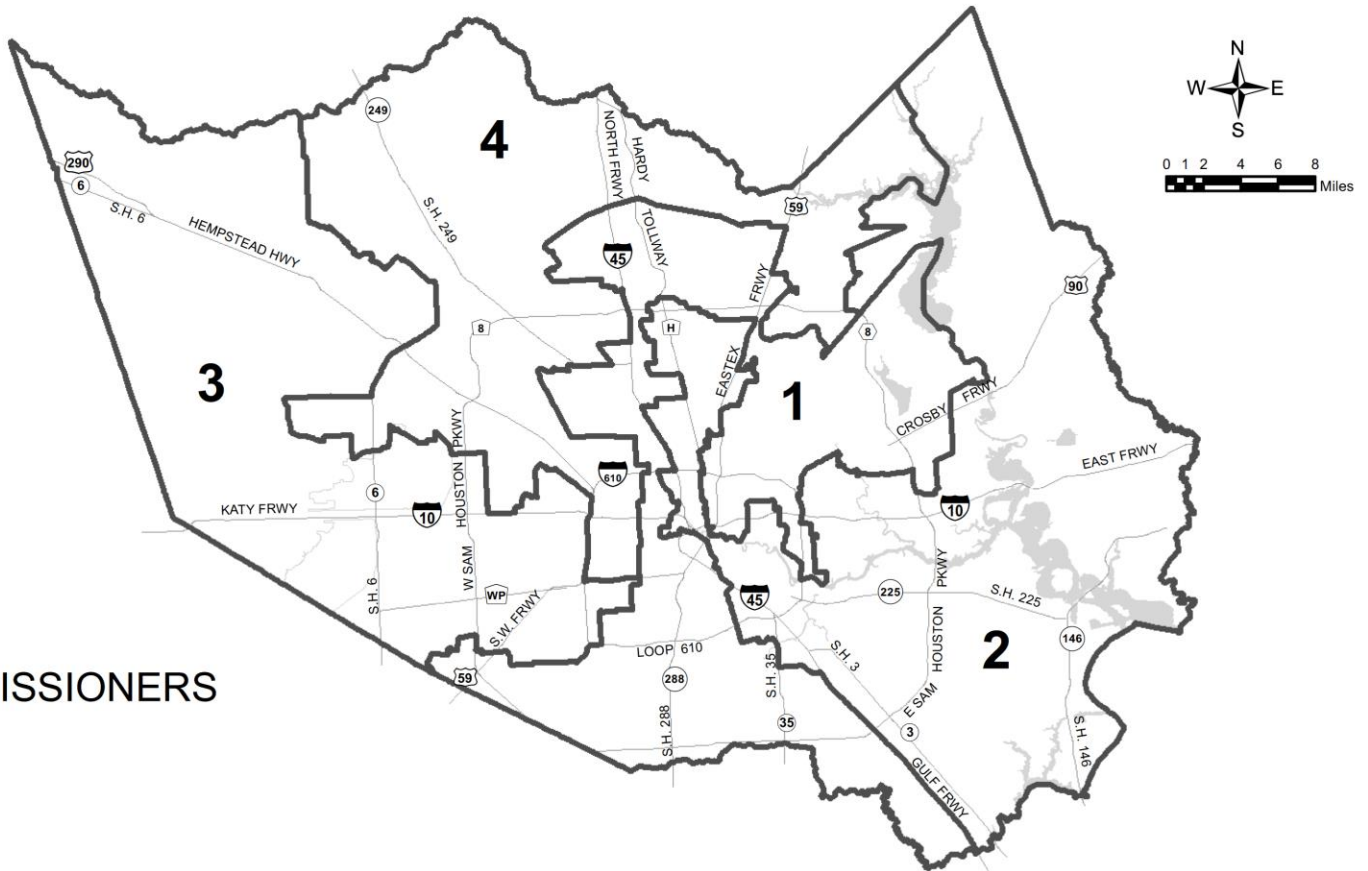
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9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	
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HARRIS COUNTY PRECINCT BOUNDARIES

COMMISSIONERS



JUSTICES OF THE PEACE &
CONSTABLES

